

Starksboro Energy Committee

Agenda Items

5:30 p.m. Monday May 7, 2018

Starksboro Town Clerk's Office

1. Approve February and March minutes
2. Review Vermont Open Meeting Law requirements
  - a. <https://www.sec.state.vt.us/media/514454/A-GUIDE-TO-OPEN-MEETINGS.pdf>
  - b. Select Board (Koran Cousino) recommendations:
    - Adopt a resolution specifying your regular meeting schedule.
    - Post your agenda 48 hours in advance of all regular meetings, on the Town website(Rebecca may be able to assist), at the Town Office, and TWO other public locations in town(we use the Jerusalem Store and the Post Office kiosk). Special meetings only require 24 hours notice.
    - Take minutes. Minutes should include people in attendance, motions made and any additional information that would be helpful in remembering/sharing your discussions. These minutes need to be made available for public viewing and copying, no more than five days after your meeting. To accomplish this requirement, draft minutes need to be posted on the website.
3. Town website, Gazette, information dissemination efforts
  - a. Writing a monthly "Energy Corner" piece for the Gazette
4. Robinson School project update
  - a. District response
  - b. New Leaf Design audit proposal
  - c. Engaging Robinson students
  - d. Next steps
5. Town Plan Energy Section
  - a. Review and comments back to Planning Commission