

Town of Starksboro
Jerusalem Community Center Committee
Minutes
November 25, 2019
(Unapproved)

Present: Susan Klaiber, Jeff Dunham, Greg Orvis, Luke McCarthy, Megan Nedzinski, Tom Estey, Alan Quittner
Others Present: Doug Viehmann

The meeting was called to order by Chair Susan Klaiber at 6:10 p.m.

Visitors Business: None

Discussion of Cost Estimate: Conversations were able to happen with the Town regarding owner's costs incurred for the Town Garage. It was reported that there were costs such as attorney's fees, and minor fees such as posting fees; however, there were no major owner's fees. It was unclear if the Town Garage was a Construction Management arrangement with a CM fee. It was also determined that the design contingency in the new estimate is an estimator's contingency since the estimate was based on limited drawings. The committee ran through a list of potential owner's costs and we discussed each and whether or not they would apply, and the possible cost of each. Following this was a discussion of which alternates were deductions to the overall project, and which alternates were additions. Based on the overall construction cost, plus the estimated owner's costs, the committee came to an overall project cost of \$999,284.

Motion: T. Estey made a motion to present the Selectboard with a total project cost of \$999,284. G. Orvis seconded.

Vote: All in favor

Discussion of Funding Estimates: The committee continued discussions regarding currently available funds, fundraising opportunities and the availability of various grants and trusts. Based on discussions the committee has had with various entities, as well as the accumulation on a years' worth of internal conversations, the committee feels it can commit to fundraising a minimum of 10% of the overall project cost, around \$100,000.

Motion: L. McCarthy made a motion to commit to funding at least 10% of the project with non-tax dollar sources. T. Estey seconded.

Vote: All in favor.

Plan for meeting with Select Board: Second review of an overview document that will be presented. Will attach site plan and other basic documents for presentation to Selectboard. Will also provide SB with a flash drive of all available documentation for additional consideration. Discussed who will attend meeting on December 3rd.

Request for Community Survey Info: The committee is working on compiling the information and will turn it over once it is prepared.

Motion: L. McCarthy made a motion to adjourn. T. Estey seconded.

Vote: All in favor

Meeting adjourned at 7:50.

The next meeting of the JCCC will be held on January 13th at 6pm at the **Town Offices**

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