

Town of Starksboro
Jerusalem Schoolhouse Committee
Minutes
August 27, 2018
(Unapproved)

Present: Tom Estey, Susan Klaiber, Luke McCarthy, Megan Nedzinski, Greg Orvis, Alan Quittner

Unable to attend: Greg Cousino

Others present: Jeff Dunham, ExOfficio member

The meeting was called to order by Chair Susan Klaiber at 6:00 p.m.

Motion: In the absence of the Secretary, Megan nominated and Susan seconded that Alan serve as Secretary for this meeting.

Vote: All in favor

Agenda

There was one addition to the agenda concerning a vote on committee officers.

Motion: A motion was made by Megan and seconded by Greg for the following officers:

Chair: Susan Klaiber, Vice Chair: Alan Quittner, and Secretary: Greg Cousino.

Vote: All in favor

Visitors Business

None

Land Survey

Megan reported on her research regarding procedures for the land survey. Discussion revolved around the importance of getting Land Surveyor to define the boundaries of the Jerusalem Schoolhouse lot in order to be in compliance with Starksboro Zoning Regulations as plans are made for an addition to the schoolhouse and the construction of a new 2 bay fire station, after removal of the addition at the back of schoolhouse and the old fire truck garage currently attached to the schoolhouse. Megan has been in touch with the Town Clerk's office and expects to receive guidance from Keegan Tierney of the Selectboard regarding any required purchasing policies for engaging a surveyor and other consultants.

Location of Well

Tom reported on the location of the current well (which is without an exposed head). Using a metal detector, he reported the approximate distances from the current corners of the schoolhouse and the fire truck garage. It was noted that that location is approximately where it is shown on the new septic design previously prepared by Jason Barnard.

Building Assessment

Discussion of assessing the current condition of the building included the possible need to engage a structural engineer. An Energy Audit was conducted by New Leaf Design in 2011 which will also contribute to thorough knowledge of the current building condition.

Abatement Issues

There was a discussion of the need for possible abatement of potentially hazardous materials including lead paint, asbestos, PLCBs, mold and any other materials. It was agreed that proposals should be solicited for an assessment of potential abatement issues.

Other Discussion

It was agreed that further discussion is needed regarding current and future uses of the Schoolhouse. It was suggested that it might be wise to initiate a survey of the community to learn of possible future uses of the building. This could be done fairly easily using Survey Monkey. It was suggested and discussed that the group should consider opportunities for the Schoolhouse to serve as an emergency shelter for heat, water, meals, electricity, etc.

There was also discussion of previously completed planning work that has been done including draft architectural plans done by Steve Harris in 2013 and a structural assessment done by Jeremiah Parker about 7 years ago.

Plans for Next Meeting

Megan will solicit proposals for a land survey, structural assessment and hazardous materials abatement. These proposals will be considered at the next meeting for possible recommendation to the Selectboard.

Greg will contact Steve Harris to obtain the CAD files for the “as built” plan and the draft architectural plans he prepared in 2013. (We currently have only the PDF files.) Greg will also try to locate a copy of the structural condition report prepared by Jeremiah Parker.

Susan will email copies of the previously developed document of “current and future uses” of the schoolhouse for committee members to review and be ready to add to at the next meeting.

The next meeting will be held on Monday, September 24 at 6:00 pm at the Schoolhouse.

Motion: Motion made by Megan to adjourn, seconded by Tom.

Vote: All in favor.

Meeting adjourned at 7:30.