

Selectboard members present: Peter Marsh, Tony Porter, Susan Jefferies (Chair)
Others present: Dave Wetmore

The meeting was called to order at 5:35 pm.

Minutes: P. Marsh moved to approve the minutes of the November 1, 2016 Selectboard meeting with corrections. T. Porter seconded. Voted and approved. T. Porter moved to approve the minutes of the September 20, 2016 informational meeting, and the October 11, 2016 special meeting. P. Marsh seconded. Voted and approved.

Bills: T. Porter moved to instruct the Treasurer to pay the bills as presented. P. Marsh seconded. Voted and approved.

Zoning Administrator: Dave Wetmore presented a proposed zoning fee schedule to the Selectboard. He pointed out that these fees have not changed since he has been Zoning Administrator, which is over 14 years. The fee structure has been updated to reflect exempt/nonexempt items based on the recently adopted zoning regulations. Several examples were reviewed, noting that fees would be higher for commercial projects. There was discussion about adding fees for temporary uses. T. Porter moved to adopt the proposed zoning fee schedule effective January 1, 2017. P. Marsh seconded. Voted and approved.

Town Garage: T. Porter said that the electrical issues appear to have been corrected and the baseboard heat is not working properly. The light sensor in the office has been moved and is working properly. There is an issue with water in the garage bay that is still outstanding. The new truck ordered last spring has still not been received. It has been promised by the end of November.

Adam Piper of the Vermont Land Trust visited the town gravel pit to look at the recently constructed berm. He asked that a small section of the berm be filled in, and said that the town could proceed with planting.

Mail: The Selectboard reviewed a list of Grand List errors and omissions. No action was taken, and the Selectboard would like to review the errors and omissions with the Listers at our next meeting.

New Business:

- **Hazard Mitigation** – T. Porter attended a meeting to begin the process of risk assessment. The entire process is expected to take 12 to 18 months to develop a hazard mitigation plan for Starksboro.
- **FPF Posting** - P. Marsh reviewed a suggested post to Front Porch Forum with general information about upcoming meetings and town activities. The article will be posted this week.

Old Business:

- **Jerusalem Schoolhouse** – Work on the roof is complete. The chimney flashing needs repair. P. Marsh recommended getting bids to repair the flashing and repoint the chimney. He also noted that the roof is rusting.

- **Community Center** – The lights have been repaired. The electrician suggested outdoor lights with a motion sensor. This proposal will be reviewed at a future meeting.
- **Ben Roberts Road** – This project is slightly behind schedule and should be complete by the first week of December.

Agenda Items for December 6, 2016:

- Class 4 Roads and Trails Policy
- Grand List errors and omissions

(The December 6 meeting will adjourn by 6:30 pm for the Special Town Meeting to be held at Robinson School at 7:00 pm.)

December meetings will be on the 6th and 20th. There will be a special budget meeting on December 12 at 5:30 pm at the home of Susan Jefferies.

Meeting adjourned at 8:20 pm.

Respectfully submitted,
Susan Jefferies