

Selectboard members present: Peter Marsh, Mathew Norris, Susan Jefferies (Chair)

Others present: Tom Estey, Celine Coon, Marjorie Dickstein, Dennis Hysko, Robert Turner, Rick Burroughs (Black River Design, Kerry Kurt, Mark Marsh (Natural Resources Conservation Services)

The meeting was called to order at 5:37 pm.

Minutes: P. Marsh moved to approve the minutes of the May 19, 2015 meeting with a minor correction. S. Jefferies seconded. Voted and approved.

Bills: P. Marsh moved to instruct the Treasurer to pay the bills as presented. M. Norris seconded. Voted and approved.

Road Foreman's Report: Tree work will be done soon. The final bill must be paid before we can get reimbursement from FEMA. The Selectboard authorized Celine Coon to pay the bill based on approval from Tom Estey.

Town Treasurer's Report: Celine Coon has received information from Merchant's Bank regarding financing for the town garage construction. We have to lock in the rate by July 1, but must also wait for the 30 day reconsideration period. This means we have from June 27 through July 1 to lock in the interest rate.

Town Garage Committee: Rick Burroughs reviewed a proposed timeline for the project. There was discussion about whether to try to start construction in the fall or to wait until spring. The construction of a town garage is a permitted use of the gravel pit property, so the Development Review Board will not have to review the permit. P. Marsh moved to authorize S. Jefferies to sign the building permit on behalf of the Town of Starksboro. M. Norris seconded. Voted and approved.

Tom Estey will be the contact person to work with BRD. The committee will discuss budgeting considerations and change order limitations at a future meeting.

R. Burroughs noted that the critical path now was to decide on a specific location for the buildings so we can proceed with permitting, engineering and design development. These items will proceed right away, and contractor pre-qualification will start in July. R. Burroughs and S. Jefferies will review the contract between the town and BRD.

Mail: There was no mail that required action.

Visitors' Business: Kerry Kurt asked the Selectboard to sign a statement for the Natural Resources Conservation Services (NRCS) regarding her right to use town property at the gravel pit. The Selectboard noted that we don't have an agreement yet, so don't feel that we can sign the document. K. Kurt discussed her requested changes to the proposed sales agreement, which included building up the existing berm in areas where she believes it is too low and making the approval for changes on the properties reciprocal.

Old Business:

- **Food Shelf** – P. Marsh discussed the possible installation of a door between the food shelf and the pottery studio. If a door was installed, the light switch for the studio would be on the other side of the door. We would either have to move the switch or give our lessee a key to access the light switch. The volunteer managing the food shelf has resigned. S. Jefferies will ask to meet with her to review the situation.
- **Community Center Lease** – S. Jefferies and P. Marsh will meet to review all invoices related to building upgrades to determine town vs. renter expenses.

New Business:

- **Town Office Maintenance** – P. Marsh will discuss repairs to the drainpipe, the back porch decking and the listers' floor with Mitch Horner. S. Jefferies will look into how much money is left in the major maintenance budget. M. Norris recommended that the Selectboard pursue putting in a heat pump in the town office. This would provide heat and also air conditioning. The town solar panels produce enough electricity to provide power. M. Norris also suggested considering installing a plastic barrier and laminate flooring in the listers office.
- **Monuments** – The Selectboard approved relocation of the monuments currently at the Community Center to the town office. They can be installed in the area where the barn was removed.

Agenda Items for Next Meeting:

- Town garage update
- Town office and post office maintenance items
- Setting date and location for ATV hearing
- 5:00 meeting with Kerry Kurt on her property to look at the berm

The next meeting will be June 16, and will begin at 5:00 pm at Kerry Kurt's home on Vt Rt 116 to look at the condition of the berm and the location of the garage.

Meeting adjourned at 8:30 pm.

Respectfully submitted,
Susan Jefferies