

Selectboard members present: Peter Marsh, Tony Porter, Susan Jefferies (Chair)  
Others present: Tom Estey, Bill Coon

The meeting was called to order at 5:35 pm.

**Minutes:** P. Marsh moved to approve the minutes of the December 6, 2016 Selectboard meeting. T. Porter seconded. Voted and approved.

**Bills:** T. Porter moved to instruct the Treasurer to pay the bills as presented. P. Marsh seconded. Voted and approved.

**Road Foreman's Report:** T. Estey reviewed proposed road and garage budgets for FY17-18. The garage budget is the same as the current year, and the proposed roads budget is lower by \$4,500. T. Estey noted that this is the first year in the new town garage, so budget numbers are only an estimate. P. Marsh asked whether a reserve fund for paving would be useful. T. Estey said that would help plan for repaving parking lots and allow us to have funds available when we receive paving grants from the state. This item will be included in the draft warning for review in January.

S. Jefferies said that there is \$24,695.26 left in the garage reserve fund. T. Porter moved that this money be applied to reduce the balance of the garage loan. P. Marsh seconded. Voted and approved.

P. Marsh will distribute the most recent draft of the Class 4 Road and Trail Maintenance Policy for final review. T. Porter raised a question about access to cemeteries that he will research before the next meeting.

T. Estey also reported that the Volunteer Fire Department agreed that pumper replacements can be extended three years. S. Jefferies will update the reserve fund projection.

**Visitors' Business:** Bill Coon discussed requirements of the open meeting law and noted that minutes of Selectboard meetings had not been posted to the website since October. S. Jefferies will post the minutes. He also noted that a discussion about allocation of the cost of Community Center renovations took place at the December 6, 2016 meeting, and this discussion was not listed as an agenda item. S. Jefferies said that the item came up after the agenda was posted, but that it should have been included in the agenda. The way to correct this is to include the item on a future agenda and ratify the Selectboard's vote.

B. Coon also noted that the town's lease with the pottery studio will be up for renewal soon. He reviewed the lease and believes that the terms should be reconsidered, particularly with regard to maintenance. S. Jefferies said that the original condition of the building made it unusable, so many repairs were necessary in order to lease the building. If the lease is renewed, no additional repairs or renovations should be included.

**Mail:** The Selectboard received a request to issue an official proclamation declaring January 22 – 28, 2017 as National School Choice Week. P. Marsh moved that the Selectboard decline to issue the proclamation. T. Porter seconded. Voted and approved.

**New Business:** None

**Old Business:**

- **Jerusalem Schoolhouse** – P. Marsh is getting estimates to replace the roof at the Jerusalem Schoolhouse.

**Agenda Items for January 3, 2017:**

- Class 4 Roads and Trails Policy
- 2017/18 Budget and Warning
- Town Report preparation

January meetings will be on the 3<sup>rd</sup> and 17<sup>th</sup>. There will be a special budget meeting on December 27 at 5:30 pm at the home of Susan Jefferies.

Meeting adjourned at 7:50 pm.

Respectfully submitted,  
Susan Jefferies