

Selectboard members present: Peter Marsh, Mathew Norris, Susan Jefferies (Chair)
Others present: Tom Estey

The meeting was called to order at 5:30 pm.

Minutes: P. Marsh moved to approve the minutes of the December 1 and the December 8, 2015 meetings. M. Norris seconded. Voted and approved.

Bills: P. Marsh moved to instruct the Treasurer to pay the bills as presented. M. Norris seconded. Voted and approved.

Mail:

- **Gran Fondo** - P. Marsh moved to approve the request to use Starksboro roads for a Gran Fondo bicycle ride in June 2016. M. Norris seconded. Voted and approved.
- **Jerusalem Store Liquor License** – M. Norris moved to approve the liquor license for the Jerusalem Store. P. Marsh seconded. Voted and approved.
- **Green Mountain Power Easement** – P. Marsh and S. Jefferies signed the easement approval, witnessed by M. Norris and T. Estey. The easement is to install power to the new town garage.
- **Delinquent Taxes** – The Selectboard reviewed the list of delinquent taxes. There was discussion about the number of unlanded trailers that have been delinquent for multiple years. These trailers are in parks owned by Addison County Community Trust. The Selectboard will ask to meet with Starksboro's Delinquent Tax Collector and a representative of ACCT to see if this issue can be resolved.

Town Garage Construction Update: T. Estey reviewed the status of the town garage construction. Everything is on schedule and on budget. Concrete is being poured and the steel for the building will be delivered on December 21.

Road Foreman's Report: M. Norris asked about succession planning for the road crew. P. Marsh asked about the procedure for paying invoices, specifically whether T. Estey reviews all invoices before they are paid. T. Estey said he does not see the invoices. He reviews his expense budget during the year.

Budgets: P. Marsh reviewed a list of capital projects. He will review the cost, but expects that major maintenance will be \$10,000 or less. Items to be considered are fixing the floor in the listers' office, painting the porch floors, and possibly painting the south side of the town hall. T. Estey said that the Fire Department will not be replacing the tanker during FY16-17. One of the road crew's tandem trucks is due for replacement, and the \$197,000 in the reserve fund budget should be enough.

New Business: Animal Control Officer Wayne Marcelle is unable to work for an extended period of time. The Selectboard will look for an ACO. P. Marsh and M. Norris will contact people they know who do this work for other towns or have done it in the past.

Agenda Items for Next Meeting:

- Garage construction update
- Update on sale of land at gravel pit
- Budgets and town report
- Animal Control Officer

January meetings will be on the 5th and 19th.

Meeting adjourned at 7:45 pm.

Respectfully submitted,
Susan Jefferies