Starksboro Development Review Board Agenda

Thursday, October 23, 2025 @ 6:30 pm.

TOWN CLERK'S OFFICE AND VIA ZOOM

Instructions for remote participation below

TIME	TOPIC
6:30	Meeting called to order
	Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A). Public Comment for non-agenda items only
6:31	Castonguay 25-DRB-08SD Minor Two-Lot Subdivision located on a 109.1 +-acre parcel at 290 Russell Young Road (10146). The proposed subdivision is in the LDRC.
7:20	Review and approve minutes from 10/9/25
7:30	Deliberative Session
8:00	Adjournment

The Town of Starksboro is inviting you to a scheduled Zoom meeting. https://us02web.zoom.us/j/89617415124

Meeting ID: 896 1741 5124

Join by Phone: 1-305-224-1968

Town of Starksboro

Development Review Board

Notice of Hearing

Ronald W. Castonguay & Babette Castonguay submitted a subdivision application (25-DRB-08SD) for Final Plat Review of a Two-Lot Subdivision located on a 109.1 +-acre parcel (10146) at 290 Russell Young Road, Starksboro. The proposed subdivision is in the LDRC/FC. The hearing on the application will be held per Sec. 426 of the Starksboro Land Use and Development Regulations (SLUDR).

The Starksboro Development Review Board will conduct the hearing on **October 23, 2025,** starting at 6:30p.m. at the Starksboro Town Office with remote access (info below). The full application is available to review by request of the Starksboro zoning office, and on the website at https://www.starksborovt.org/agendas-and-minutes

Pursuant to 24 V.S.A. §§ 4464(a)(1)(C) participation in this local proceeding is prerequisite to the right to take any subsequent appeal.

Town of Starksboro is inviting you to a scheduled Zoom meeting.

https://us02web.zoom.us/j/89617415124

Meeting ID: 896 1741 5124

Or by Phone: +13052241968

Date: October 2, 2025



Ronald W. Castonguay & Babette Castonguay 290 Russell Young Road, Starksboro, Vermont Two-Lot Subdivision

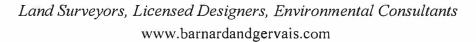
Adjoining Property Owners

SEP 3 0 2025

3 Landowner	Mailing Address
Noreen McDonough	74 Russell Young Road, Bristol, VT 05443
Arthur Bissonette, Jr.	PO Box 1397 Waitsfield, VT, 05673
Trustees of the 285 Russell Young Road Realty Trust	11 Wild Oak Rise Farmingham, MA, 01701
Sarah McGrath	295 Russell Young Road, Bristol, VT 05443
Blake Bolt & Lisa M. Von Ende	390 Russell Young Road, Bristol, VT 05443
Lisa Curran Mayer & Kenneth M. Mayey	PO Box 376, Bristol, VT 05443
Jason Mazur & Erin J. Paulsen	712 Russell Young Road, Bristol, VT 05443
Luke C. McCarthy & Carin H. McCarthy	861 Russell Young Road, Bristol, VT 05443
Philip H. Mosenthal	1190 Russell Young Road, Bristol, VT 05443
Eugene Vansteamburg & Kristi Bedard	61 Frank Orvis Road, Bristol, VT 05443
Bela Morrow Ensign	1174 VT Route 17, Bristol, VT 05443
David G. Orvis & Tracey E. Orvis	14 Jerusalem Road, Bristol, VT 05443
John Kamencick	159 Jerusalem Road, Bristol, VT 05443

John L. Bonar & Lisa A. Bonar	228 Jerusalem Road, Bristol, VT 05443
David Kirsch	187 Jerusalem Road, Bristol, VT 05443
Anthony Floyd Porter & Star A. Porter	341 Jerusalem Road, Bristol, VT 05443
Town of Starksboro Jerusalem Schoolhouse & Cemetery	PO Box 91 Starksboro, VT 05487
Distant Thunder, LLC	1858 VT Route 17, Bristol, VT 05443

BARNARD & GERVAIS, LLC





September 29, 2025

Town of Starksboro Attn: Steve Rooney PO Box 91 Starksboro, VT 05487

Subject: Ronald W. Castonguay & Babette Castonguay, Two-Lot Subdivision, 290 Russell Young Road, Starksboro, Vermont – Final Plat Hearing Application and Required Information

Dear Steve:

I am writing on behalf of Ronald W. Castonguay & Babette Castonguay to formally request a final plat hearing for a proposed 2-lot subdivision relative to their 109.1+/- acre parcel of land located at 290 Russell Young Road in Starksboro, Vermont. The purpose of this subdivision is to create a 10.40 acre parcel that will contain their existing residence.

In accordance with the Town of Starksboro Land Use and Development Regulations, the following items are respectfully submitted:

- 1. Authorization Letter to Act on Behalf of Applicants.
- 2. Town of Starksboro Development Review Board (DRB) Application.
- 3. Project Narrative.
- 4. Names and Addresses of Adjoining Property Owners.
- 5. Subdivision Site Plan Drawings S-1 & S-2 dated 09-19-2025.
- 6. Survey Plat PL-1 dated 09-02-2025.
- 7. Minor Subdivision Application Fee of \$375 (to be paid by applicants).

Please review the included information and let me know if there are any other items that are required for the final plat hearing. In the meantime, should you have any questions or comments, please do not hesitate to give me a call at (802) 482-2597.

office city,

Adam W. Whitcomb

Licensed Land Surveyor #0132699

c: Ronald W. Castonguay & Babette Castonguay

Hinesburg: 10523 VT Route 116, P.O. Box 133, Hinesburg, VT 05461; Phone (802) 482-2597 Enosburg Falls: 167 Main Street Suite 10, P.O Box 820, Enosburg Falls, VT 05450; Phone (802) 933-5168

Development Review Board Application

Town of Starksboro	P.O. Box 91, Starksboro, VT 05487			
Parcel ID Number: 10146 Address of property: 290 Russell Young Road				
Owners of Record: Ronald W. Castonguay & Babette Castonguay				
Phone: (day) (evening)	Email:			
Mailing Address: 290 Russell Young Road, Bristol, VT 054	143			
Simulations of Organization				
Applicant: Same as owners (see authorization letter)) Phone #:			
Mailing Address:				
Mailing Address: Signature of Applicants:				
Application Type: (check only one)	() +			
□	and section 427) or Discontinuance (per chapter 120) ator (per section 421) el into 10.40 ac. (Lot1) & 98.7+/- ac. (lot 2) d not show a Lot 2 Building Envelope on the applicable fees, together with appropriate aformation and data as required by statue and the			
Administrator/DRB us	se only			
Application Number: 25-DRB-08SD Zoning Dis	trict: LDRC/FC			
	Complete:9/30/25			
Public Notice date: 10/2/25 Final Hearing date: 10/23/	Date of decision:/_/_			
DRB Chair: DRB Clerk/Z	'A:			
Zoning office notes:				

Ronald W. Castonguay & Babette Castonguay Two-Lot Subdivision 290 Russell Young Road Starksboro, Vermont

Project Narrative

Project Description

Ronald W. Castonguay & Babette Castonguay own a parcel of land located at 290 Russell Young Road in Starksboro. The parcel is 109.1 acres in size, comprised mostly of woodland, with their existing residence and outbuildings.

The Castonguay's are proposing to complete a two-lot subdivision of the parcel and as a result, the following lots will be created:

<u>Lot 1</u> will be 10.40 acres and is improved with the existing single-family residence, that is served by an onsite drilled well and wastewater disposal system, and includes existing outbuildings. Access to Lot 1 will continue to be over the existing gravel driveway on Russell Young Road. No further development of Lot 1 is being proposed as a part of this subdivision.

<u>Lot 2</u> will be 98.7+/- acres and is the remaining lands of the parent parcel. There is no development proposed on Lot 2 as a part of this subdivision. Lot 2 will have road frontage on Jerusalem Road as well as on Russell Young Road.

Town of Starksboro, Land Use and Development Regulations

In accordance with **Section 426.E Review Criteria** of the Town of Starksboro Land Use and Development Review regulations, the applicant shall demonstrate to the Development Review Board (DRB) that the project conforms to the review criteria listed below.

- Siting and Suitability The layout of the proposed subdivision has been designed in accordance with the density and dimensional standards presented in Section 211 of the Starksboro Land Use Regulations.
- Natural Features The proposed subdivision boundaries are based on existing natural features, site improvements and historic land use to the greatest extent practicable. The location of the existing residence was taken into consideration, along with topographic features and contours, field/forest edges, access, waterways, and infrastructure (i.e. wastewater systems and water supply wells).
- Character of the Area and Privacy The general character of the area associated with this general part of Starksboro are single-family rural residential homes, businesses, and agriculture. As it stands, the parcel has an existing residence and there is no new development being proposed as a part of this subdivision. This will keep the majority of the parent parcel woodland while creating a more practical sized residential parcel.
- Energy Conservation and Access to Renewable Energy There is no new development proposed as a part of this subdivision.

- Access and Circulation Lot 1 will continue to be accessed by the existing gravel driveway and because there is no new development being proposed. Thus, there will not be any new impacts to the general traffic flow of Russell Young Road. Lot 2 will have road frontage and access on Jerusalem Road as well as on Russell Young Road. The access on Russell Young Road will be a minimum of 50 feet in width (the maximum required right-of-way width as set forth in the regulations) and will be owned by Lot 2 rather than grant an easement over Lot 1. The purpose of this access is to avoid having to cross the Baldwin Creek located near Jerusalem Road to reach the majority of the parcel.
- Infrastructure, Utilities, Facilities and Services Because there is no proposed development associated with this subdivision, there will not be any adverse impacts on the existing infrastructure, utilities, facilities or services. The residence on Lot 1 will continue to be served by an existing on site drilled well, wastewater will be treated on site via the existing disposal system, power will continue to be provided from a utility pole located on the property and the road will continue to be maintained by the Town.
- **Lighting** There will not be any new lighting fixtures associated with this subdivision.
- Recreation Lot 1, being 10.40 acres in size and wooded, will offer plenty of outdoor recreation opportunities. The topography allows the parcel to be easily navigated on foot and has a creek that runs through it. Lot 2 will offer a wide range of recreational activities from hiking to hunting and fishing. The vastly wooded lot also offers the ability to tap maple trees for maple syrup production or for timber harvesting practices.

Erosion Control & Stormwater Management

In accordance with **Section 330 and 331** of the Town of Starksboro Land Use and Development Review regulations, the applicant shall demonstrate how erosion control and stormwater management will be addressed as part of the subdivision. Since there is no development being proposed, and therefore no additional impervious surfaces, the proposed subdivision does not require stormwater or erosion control permitting.

Requested Waiver

Per Section 426.C, the Castonguay's request to waive Section 351.F of the Town of Starksboro Land Use and Development Regulations stating that the subdivision plan shall show at least one building envelope for each lot, and defer the siting of a suitable building envelope on Lot 2 to be the responsibility of any future landowner whom proposes to develop said Lot 2.

BARNARD & GERVAIS, LLC

Land Surveyors, Licensed Designers, Environmental Consultants www.barnardandgervais.com



September 18, 2025

Barnard and Gervais, LLC PO Box 133 Hinesburg, VT 05461

Authorization Letter

Re: Authorization to Act on Behalf of Property Owners

Dear Steve,

I, the undersigned, hereby confirm that I am duly authorized by the legal owner of the property located at:

Property Address: 290 Russell Young Road, Starksboro, VT

to act on their behalf in connection with the following application:

Application Description: Ronald W. Castonguay & Babette Castonguay, Two Lot Subdivision

This authorization includes, but is not limited to:

- · Preparing, submitting, and managing the application on the Owner's behalf;
- Representing the Owners in all related matters before the relevant authorities;
- Sending and receiving all correspondence related to the application like approvals or determinations;
- Making decisions or representations as required during the course of the application process.

Furthermore, this authorization extends to employees of Barnard and Gervais, LLC, permitting them to act on behalf of the Owners with respect to this project, as described above.

This authorization shall remain in effect until completion of the application process or until it is revoked in writing by the Owners.

Authorized Representative Contact Details:

Name: Jason S. Barnard

Company: Barnard & Gervais, LLC

Phone: 802-482-2597

Email: <u>Iason@barnardandgervais.com</u>

Owner Details and Signatures:

Name of Legal Owner: Ronald W. Castonguay & Babette Castonguay

Phone: 802-363-1552 & 802-453-7782

Hinesburg: 10523 VT Route 116, P.O. Box 133, Hinesburg, VT 05461; Phone (802) 482-2597 Enosburg Falls: 167 Main Street Suite 10, P.O Box 820, Enosburg Falls, VT 05450; Phone (802) 933-5168

Email: rwcast@gmavt.net & bfcast@yahoo.com				
Signature of Owners:				
Ronald W. Castonguay: Ronald W. Castonguay:	Date: 9-25-25			
Babette Castonguay: Dalitt. J. Cratering	Date: 9:25-25-			

Sincerely,

Jason S. Barnard Licensed Designer #126179

c: Ronald W. Castonguay & Babette Castonguay



Project Location Map

PROJECT NOTES:

1. THIS IS NOT A BOUNDARY SURVEY AND DOES NOT MEET THE LEGAL REQUIREMENTS OF A BOUNDARY SURVEY
AS DESCRIBED IN 27 V.S.A. § 1403. PROJECT PERIMETER LINES ARE BASED ON STARKSBORD TAX MAPS SHOWN
ON THE AGENCY OF NATURAL RESOURCES (ANR) ENVIRONMENTAL INTEREST LOCATOR, EVIDENCE FOUND
DURING THE SEPTEMBER 2025 TOPOGRAPHIC SURVEY, AND A PLAN ENTITLED LANDS OF RONAULD. CASTONIGUAY & BABETTE CASTENGUAY, 290 RUSSELL YOUNG ROAD, STARKSBORO, VERMONT, TWO-LOT SUBDIVISION SURVEY PLAT BY BARNADA AND GERVAIS, LLC, DATED 09-02-2025. NO WARRANTY IS MADE TO THE ACCURACY OF THE BOUNDARY LINES SHOWN HEREON.

- 2. THE LOCATIONS OF EXISTING PHYSICAL FEATURES ON THIS PLAN ARE BASED ON A TOPOGRAPHIC SURVEY COMPLETED BY BARNARD AND GERVAIS, I.LC IN SEPTEMBER, 2025 AND A PLAN ENTITLED "CASTONIOUAY PROPERTY, RUSSELL YOUNG ROAD, STARKSBORO, VERMONT BY JUSTIN WILLIS DATED 9/17/00 AND RECORDED IN BOOK 63 PAGE 365 OF THE STARKSBORO LAND RECORDS.
- 3. THE ELEVATIONS ON THIS PLAN WITHIN ARE 1-FOOT LIDAR CONTOURS OBTAINED FROM THE STATE OF VERMONT VCGLOPEN DATA PORTAL DATABASE
- 4. FOR CLARITY, TEXT IDENTIFYING EXISTING ITEMS IS LOWER CASE; TEXT IDENTIFYING PROPOSED ITEMS IS
- 5. NO ATTEMPT HAS BEEN MADE TO LOCATE ANY UNDERGROUND UTILITIES BY BARNARD AND GERVAIS, LLC. THE CONTRACTOR WILL BE RESPONSIBLE FOR CONTRACTING DIG SAFE TO HAVE ANY UNDERGROUND UTILITIES MARKED PRIOR TO ANY EXCAVATION OR STIE WORK. THE CONTRACTOR SHALL NOTIFY THE DIG SAFE NETWORK AT LEAST 72 HOURS PRIOR TO THE START OF CONSTRUCTION.
- "WASTEWATER SYSTEM AND POTABLE WATER SUPPLY RULES" EFFECTIVE NOVEMBER 6, 2023, SINCE BARNARD & GERVAIS, LLC, DID NOT DESIGN AND/OR INSTALL THE EXISTING MOUND SYSTEM. WE MAKE NO WARRANTY WITH REGARDS TO THE STATUS OF THE CURRENT SYSTEM.
- 7. WETLANDS SHOWN ON THE SUBJECT PARCEL ARE BASED ON DATA FROM THE "VERMONT NATURAL 7. WEI LANDS SHOWN ON THE SUBJECT PARCEL ARE BASED ON DATA FROM THE "VEHIOUN I NATURAL RESOURCES A TLAS" AND NO STHER WETLAND BELINEATION OF SAID PARCEL HAD BEEN CONDUCTED OF WHICH BARNARD & GERVIA'S, LIC IS AWARE BARNARD & GERVIA'S, LIC MAKES NO WARRANTES THAT WETLANDS OR ASSOCIATED BUFFERS DO OR DO NOT EXIST ON SAID PARCEL. IT IS RECOMMENDED THAT THE LANDOWNER OR CONTRACTOR CONTACT A WETLAND SPECIALIST TO CONFIRM NO WETLANDS EXIST PRIOR TO ANY EARTH WORK
- 8. BARNARD & GERVAIS, LLC IS NOT RESPONSIBLE FOR ANY ASPECTS OF HEALTH AND SAFETY ASSOCIATED
- 9. ALL EXCAVATION WORK SHALL BE PERFORMED IN ACCORDANCE WITH APPLICABLE STATE OF VERMONT, OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (VOSHA) GUIDELINES FOR TRENCH EXCAVATIONS.
- 10. THE CONTRACTOR ANDIOR LANDOWNER SHALL ADHERE TO THE GUIDELINES SET FORTH IN THE STATE OF VERMONT EROSION AND SEDIMENT CONTROL HANDBOOK FOR CONSTRUCTION SITES. IT IS THE RESPONSIBILITY OF THE LANDOWNER OR SITE CONTRACTOR TO ENSURE THESE GUIDELINES ARE FOLLOWED AND EROSION/SEDIMENT CONTROL MEASURES ARE MAINTAINED THROUGHOUT THE COURSE OF THE PROJECT.

