

Starksboro Selectboard Meeting  
September 16, 2025  
Unapproved

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**Board members present:** Carin McCarthy, David Schmidt, Tony Porter, Eric Cota

**Board members absent:** Koran Cousino

**Others present:** Amy McCormick - Town Clerk, Steve Eustis, Steve Rooney – Zoning Admin, Josh Martell – Road Foreman, Sheriff Elmore

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Koran Cousino called the meeting to order at 5:35 p.m. at the Starksboro Town Clerk's office.

**Review agenda:** None.

**Public comment:** Steve Eustis thanked the town for the work done on Rounds Road.

**Road Foreman Update:** Rounds Road work is complete, making of sand is almost complete. Ruby Brace, Mason Hill North and Big Hollow are on the list for upcoming projects. Guardrails are being replaced on Jerusalem Road. Our spare truck is in the garage and won't start. Road Foreman is handling it.

**Current Business:**

**MAUSD:** The Schoolboard is currently hosting a board meeting at the same time as the Selectboard meeting. Carin McCarthy anticipates getting an update from our Schoolboard members. The Starksboro Selectboard sent letters to the State Redistricting Task Force, area Selectboards and the Schoolboard.

**Town Parking Lot:** No updates.

**Jerusalem Community Center Project:** Silver Maple submitted zoning permit applications. There will be a grant team meeting this week.

**Budget:** The Selectboard wants to focus on inviting the public to be engaged in our current budget meetings.

**Action:** Amanda Vincent to ask Cathy to list priorities on her maintenance.

**Staff Meetings:** Tentative Staff Meeting on October 20<sup>th</sup> at 12pm.

**Addison County Sheriff:** The Sheriff's department is struggling with recruitment and retention. They will be able to offer more benefits soon, but that means there will be a price increase. The new proposed hourly rate is \$64/hour to start on July 1<sup>st</sup>.

**Ongoing Projects:** MERP Projects are moving forward. There are no new updates on FEMA Buyouts. When it comes to FEMA Public Assistance, the Selectboard was hoping to make up the 12.5% match with in-kind match.

**Zoning Permit Fees:** A motion wasn't made at a previous meeting to approve the proposed zoning fees or a decision made on town permits.

**Motion:** Tony Porter motioned to adopted the new zoning permit fees that were presented to the Selectboard by the Zoning Administrator at the August 19<sup>th</sup> meeting with the one edit that Steve mentioned (replacing the word ponds with driveways) at this meeting. David Schmidt second. Motion passed.

**Action:** David Schmidt to discuss Town Permit Fees with the Planning Commission.

**Policies:** The library board noted the discrepancy in the personnel policy related to carryover sick and vacation time. Treasurer Ali Thompson proposed a change to the personnel policy for equity.

**Motion:** David Schmidt motioned to accept the two changes to the Personnel Policy. Tony Porter second. Motion passed.

The Investment Policy has been reviewed by Ali and Susan Jefferies and has been an audit recommendation for the last two years.

**Motion:** David Schmidt motioned to adopt the new proposed investment policy. Tony Porter second. Motion passed.

The Town of Starksboro Road Foreman will go to the Town of Bristol to borrow the Handicap stencil to fix the Handicap spot at the Town Office.

The Harvest Festival will be held in the gym at Robinson Central School from 11-2pm.

**Motion:** David Schmidt motioned to approve AP and Payroll except for the Federated Auto Parts bill. Tony Porter second. Motion approved unanimously.

**Motion:** Tony Porter motioned to approve the minutes from 9/2 with the edits. David Schmidt second. Motion approved unanimously.

There is 100 acres of foreclosed property in Starksboro up for sale. The Selectboard discussed potentially purchasing it.

**Future Agenda Items:** Budget, Rental of Town Buildings Policy

**Motion:** David Schmidt motioned to enter executive session. David Schmidt seconded. Motion approved unanimously.

**Motion: X** motioned to exit executive session. X second. Motion approved unanimously.

No action taken.

**Motion:** Tony Porter moved to adjourn. Second by David Schmidt. Motion approved unanimously.

Respectfully submitted,  
Amanda Vincent, Town Administrator