

Starksboro Selectboard Special Meeting
Minutes of 6/29/21
Approved

Board members present: John Painter, Eric Cota, Koran Cousino; remote participation: Carin McCarthy and Nancy Boss
Others present: Rebecca Elder, Mark Kinsley, Robert Turner

The meeting was called to order at 6:00 p.m. by Koran Cousino.

Changes or Additions:

Update on Town Green pavilion project
Review agenda for next meeting
Add 6/1 minutes for approval

Visitor's Business: none

Warrants for bills, order, and payroll

Motion: Eric Cota made a motion to approve the warrants as presented by the Treasurer. Nancy Boss second. **Motion approved unanimously.**

Budget Review for Fiscal Year End

Preliminary end of year report was provided by Robert and Mark. They anticipate 2 weeks+ for a final draft. They are meeting with the outside auditors, Telling & Assoc., to discuss recent report, review journal entries recommended, and ensure all points are clear for system improvements for next year.

Mark reported revenue was slightly above the budget and overall spending and income are close to on track. Koran noted she would like the board to create a maintenance plan. Retreat notes should be reviewed and create a list of goals and timeline for this fiscal year so funds are expended and not remaining at the end of the year.

Emergency Reserve status was discussed. Robert thinks the necessary transfers have happened less the IT amount. He and Mark will confirm with Telling.

Koran asked if the stipend for the Road Foreman had been disbursed. Mark confirmed check to be sent next week. Stipend check shall be separate from payroll.

The Board thanked Robert for all of his time and help through the Treasurer transition process and working with the external auditors. Thanks also expressed to Amy McCormick for serving through the transition.

Motion: John Painter made a motion to authorize the transfer of \$8,498.98 from the reserve fund to the general fund per the Selectboard minutes of 1/19/21 for IT and website expenses.

Motion approved unanimously.

Minutes of 6/1/21

Motion: Nancy Boss made a motion to approve the minutes of June 1, 2021 as presented. Eric Cota second. **Vote: NB, EC, JP yes; CM abstained.**

Town Green Pavilion Update

Carin said the zoning permit was approved and sign posted. She took letters to all the abutting neighbors and talked with folks about the project and goals. Fundraising can begin after the 15-day waiting period has expired. Board will discuss at future meeting about fundraising methods and accounting.

Agenda items for 7/6 and 7/20

- Audit for next year
- ARPA funding registration
- Townwide reappraisal confirmation and date
- MAUSD school update
- Town Green pavilion and fundraising
- Setting the tax rate – contingent on education side TBD
- ACRPC potential funds for paving of park and ride area
- Insurance inspection status and follow ups
- Executive Session follow up with ZA
- Scheduling for committee updates; what is being asked and notifications in advance
- VC3 security/IT presentation
- David Allen request re: sap lines across town garage land
- DRB alt. appointments
- Animal control ordinance

Motion to adjourn:

Motion: Eric Cota moved to adjourn at 6:40 p.m. Eric Cota second.

Motion approved unanimously.

Respectfully submitted,

Rebecca Elder
SB Assistant