

Starksboro Selectboard Meeting
March 17, 2026
Unapproved

Board members present: Carin McCarthy, Tony Porter, Koran Cousino, Eric Cota, David Schmidt
Others present: Amanda Vincent – Town Administrator, Amy McCormick – Town Clerk, Steve Rooney – Zoning Administrator

Koran Cousino called the meeting to order at 5:32 p.m. at the Starksboro Town Clerk's office.

Review agenda: Town Administrator Amanda V. added Highway Deficit, VTrans Municipal Highway Grant Request and Financial Reports under Town Office Updates.

Public comment: None

Town Clerk Amy M. went over the Welcome Letter and Appropriation Policy.

Action: Eric Cota will follow up with Road Crew about the reasons why we are considering biweekly payroll.

Motion: Eric C. motioned to approve the building of the tool shed and signing the draft audit with the one noted change of the name of the paving reserve fund. Carin M. second. Motion passed unanimously.

Town Admin Amanda V updated the board on the Jerusalem Community Center Project (JCCP) bond.

David S. updated the Selectboard on the JCCP Stakeholder meeting.

Tony P. and Town Admin Amanda V. will discuss projects and loop in the grant writer. Gore Road was mentioned as a possible Class 2 Grant.

Action: Ask LEE for Landfill Annual Inspection and ask KAS for lab fees and ask Sharon in Bristol why they use two companies

Motion: Eric C. motioned to approve AP and Payroll. Tony P. second. Motion passed unanimously.

Motion: Carin M. motioned to accept the minutes from 3/4. Tony P. second. Motion passed unanimously.

Motion: Carin M. moved, that the Selectboard finds, based on the advice of counsel, that premature general public knowledge of confidential attorney-client communications received from Starksboro's counsel concerning the status of a zoning violation and

enforcement options relating thereto and made for the purpose of providing professional legal services to the Town of Starksboro, would place the Selectboard and Starksboro at a substantial disadvantage. Eric C. second. Motion approved unanimously.

Motion: Carin M. moved, that the Starksboro Selectboard go into executive session pursuant to 1 V.S.A. §§313(a)(1)(E) and (F) to receive and consider professional legal advice in the form of confidential attorney/client communications provided by counsel for the Town of Starksboro concerning the status of the zoning action and enforcement options, to include Starksboro Town Administrator, Amanda Vincent, and Starksboro Zoning Administrator, Steve Rooney. David S. second. Motion approved unanimously.

Motion: Tony P. to exit executive session. Eric C. second. Motion approved unanimously.

No action taken.

Tony P. asked if the Selectboard would consider paying for heat at the fire station.

There is a Chili Cook-Off on April 18th.

Motion: Carin M. motioned to enter executive session per 1 VSA §313(a)(1)(3) re: personnel. Eric C. second. Motion passed unanimously.

Motion: Tony P. motioned to exit executive session. Eric C. second. Motion approved unanimously.

Action: Offer a raise adjustment reflective of performance review.

Future Agenda Items: Rental of Town Property Policy, E911 Policy

Retreat Agenda Items – Old Town Garage Plans, Weatherization for Town Office

Motion: Eric C. moved to adjourn. Second by Tony P. Motion approved unanimously.

Respectfully submitted,
Amanda Vincent, Town Administrator