

Starksboro Selectboard Meeting  
December 2, 2025  
Unapproved

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**Board members present:** Koran Cousino, Carin McCarthy, David Schmidt, Tony Porter

Board members absent: Eric Cota

**Others present:** Richard Fasey

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Koran Cousino called the meeting to order at 5:33 p.m. at the Starksboro Town Clerk's office.

**Review agenda:** Tony Porter added Driveway Permit for Schoolhouse and Fire Station #2 to Current Business.

**Public comment:** None.

**Current Business:**

**MERP Update:** Richard Fasey informed the Selectboard that we received one bid for the Food Shelf Energy Retrofit. The Energy Committee reviewed the bid and make the recommendation to the Selectboard that they approve the bid from Building Energy.

**Motion:** Carin McCarthy motioned to accept the proposal from Building Energy to do the MERP work at the Food Shelf. David Schmidt second. Motion passed unanimously.

**E911 Coordinator:** Amy has resigned as E911 coordinator.

**Motion:** Tony Porter motioned to appoint Zoning Administrator Steve Rooney as the E911 Coordinator. David Schmidt second. Motion passed unanimously.

**Budget:** The Selectboard discussed the budget.

**Action:** Amanda Vincent to investigate and get a clear understanding of ChargePoint.

**Action:** Why is landfill closures actuals only half of the budgeted amount?

**Ongoing Projects:**

FEMA PA: There was an H&H study completed on Ireland Road Site #8. The town is waiting to hear back from fisheries. The Town will need to request an extension with FEMA for Ireland Road Site #8 and the Brown Hill Bridge project.

FEMA Buyouts: FEMA is bringing on additional staff to clear the backlog of applications

**Motion:** David Schmidt motioned to approve AP and Payroll. Tony Porter second. Motion approved unanimously.

**Motion:** David Schmidt motioned to approve the minutes from 11/18. Tony Porter second. Motion approved unanimously.

**Selectboard Roundtable:** The Selectboard discussed the request list from the road crew.

**Motion:** Carin McCarthy motioned to enter executive session for personnel and attorney-client privilege. David Schmidt seconded. Motion approved unanimously.

**Motion:** Tony Porter motioned to exit executive session. David Schmidt second. Motion approved unanimously.

**Action:** Should it be warranted, our attorney should represent us at an upcoming hearing.

**Motion:** David Schmidt moved to adjourn. Second by David Schmidt. Motion approved unanimously.

Respectfully submitted,  
Amanda Vincent, Town Administrator