

Starksboro Selectboard Special Meeting
Minutes of January 9, 2023
Unapproved

Board members present: John Painter, Koran Cousino, Eric Cota, Carin McCarthy, Nancy Boss

Others present: Rebecca Elder, Robert Turner

Chair Koran Cousino called the meeting to order at 6:20 p.m. at the town clerk's office and via Zoom.

Additions/Changes to the Agenda

none

Visitor's Business

none

Budget FY23-24 discussion

Robert Turner provided updated financial reports for FY22, YTD budget vs actuals, and gave analysis of the town's current financial position on the general fund and reserve funds.

The group reviewed the budget line by line with discussions about the high COLA rate, the overall financial impacts on hard costs such as diesel fuel and equipment that is out of the board's control, and a variety of other questions on insurance costs.

Buildings and maintenance: PO floors and windows replacement needs to be scheduled for this FY. Repairs to ramp and steps should come from the emergency reserve fund.

Discussion of the needs for capital planning in the annual work plan – projecting for town buildings as we do for equipment.

3056 property – Houses the Food Shelf; remaining area is being used currently to store items for the New Community Project. Future town uses and/or rental needs to be discussed as part of work plan.

FEMA and RPC grants for highway projects – expenses were allocated to contracted labor and should be moved to the appropriate line items for tracking.

Rebecca, Julie and Robert will research questions that arose during the budget worksheet review and distribute updated information to the board for review in advance of the 2/17 meeting. The budget must be approved on 2/17 and the final warning for Town Meeting must be completed.

Town Report:

The staff is reworking several of the sections to produce a more concise town report that will cost less for printing and mailing.

Motion to adjourn at 8:40 p.m.: Nancy Boss, Carin McCarthy seconded.

Motion approved unanimously.

Respectfully submitted,

Rebecca Elder
Town Administrator