

Starksboro Selectboard Meeting

March 4, 2026

Unapproved

Board members present: Carin McCarthy, Tony Porter, Koran Cousino, Eric Cota, David Schmidt

Others present: Amanda Vincent – Town Administrator, Richard Fasey, Robert Turner, Tom Payeur

Koran Cousino called the meeting to order at 5:32 p.m. at the Starksboro Town Clerk's office.

Motion: Eric C. nominated Koran Cousino as Chair. Carin M. seconded. Motion approved unanimously.

Motion: Koran C. nominated Eric Cota as Vice Chair. Carin M. seconded. Motion approved unanimously.

Review agenda: No changes.

Public comment: None

Meeting schedule: 1st & 3rd Tuesdays at 5:30pm

Meeting location: Town Clerk's office and Zoom

Physical posting locations: Town Clerk's office, Post office, Jerusalem Country Store

Newspaper of record: Addison Independent

Motion: Carin M. motioned to accept the draft audit with the one noted change of the name of the paving reserve fund. Eric C. second. Motion passed unanimously.

Koran C. and Eric C. will discuss biweekly payroll with the road crew.

The Selectboard discussed the decision-making process for the Jerusalem Schoolhouse & Fire Station.

Action: Schedule a monthly meeting with Jerusalem Schoolhouse & Fire Station stakeholders. Set goals and agenda for meeting.

Robert Turner proposed a Finance Committee to help with audit recommendations, investing, a capital plan, budgeting, etc.

The Selectboard signed documents for the Bond Bank.

The Selectboard discussed the contract with Silver Maple. David S. will do markups and run them by our attorney.

The Selectboard discussed the RFP for Engineering for the two FEMA Public Assistance Projects.

Motion: Eric C. motioned to approve the three applications for the Department of Liquor and Lottery. Tony P. second. Motion passed unanimously.

Action: Town Administrator to reach out to KAS Environmental for a quote.

Motion: Tony P. motioned to approve AP and Payroll. Eric C. second. Motion passed unanimously.

Motion: Carin M. motioned to accept the minutes from 2/17. David S. second. Motion passed unanimously.

Future Agenda Items: E911 Policy, Schedule Reviews in May, Schedule Road Crew Reviews

Selectboard Retreat on May 12th – calendar of policies, calendar of budget, calendar to not forget certain things, capital maintenance plan

Motion: Tony P. moved to adjourn. Second by Eric C. Motion approved unanimously.

Respectfully submitted,
Amanda Vincent, Town Administrator