

Town of Starksboro  
Planning Commission  
Minutes (DRAFT)  
January 16, 2025

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Members Present: Dennis Casey, Dan Kuzio, Luke McCarthy, Dan Nugent, David Schmidt

Others Present: None

Visitors: None

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Meeting called to order by Chair Dennis Casey at 6:30pm

**Visitors Business:** No visitors present.

**PC Current Business:**

1. Minutes
  - a. Minutes of 1/2 meeting reviewed

**Motion:** D. Kuzio moves to accept the minutes as written. L. McCarthy seconds.

**Vote:** All in favor

2. Final Planning for Public Hearing
  - a. Links to the documentation and warning are posted on the Town website. The notice has been sent to adjoining towns and the warning was posted in the Addison Independent.
  - b. The two copies of the existing district maps located in the Town Office can be used to show current districts, but copies of the new maps with the overlay district need to be blown up. D. Schmidt to get maps blown up.
  - c. Additional advertising should be done in Front Porch Forum. D. Kuzio to draft announcement and circulate for review. Publication to be made once Zoom link is generated.
  - d. Copies of the proposed bylaws need to be printed for distribution at the public hearing. An inquiry was made with the Town Administrator during the meeting to see if the Town Office staff had capacity for this or if a printing center should be contacted.
  - e. Technology needs to be arranged for a virtual option at the public hearing. D. Kuzio to inquire with Robinson School staff about technology availability.
3. Review Bylaw Reporting Form
  - a. The Agency of Commerce and Community Development – Department of Housing and Community Development - needs to be notified within 15 days of the public hearing about the proposed bylaw changes. This is done through a form provided by them and submitted via a portal online. Due to the limited timeframe for submission D. Schmidt to draft the document and D. Kuzio to review no later than 1/22.
4. Roundtable
  - a. A discussion was had about how “set aside” land will be handled with the new bylaws, i.e. if the lands that were set aside to create smaller lots in the current bylaws can be developed under the new bylaws.

**Motion:** D. Schmidt moved to adjourn the meeting. L. McCarthy seconded.

**Vote:** All in Favor

Meeting adjourned at 8:03 pm

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