

**Starksboro Public Library Board of Trustees Meeting**  
**Monday, June 19, 2023 | 4:30 - 6:30 pm**

<b>Trustees in Attendance</b>	Katie Antos-Ketcham, Christa Finnern, Kate Gagner, Leah Hamilton
<b>Others in Attendance</b>	Catherine Goldsmith, SPL Director
<b>1. Call to Order</b>	The meeting was called to order at 4:39pm.
<b>2. Opener</b>	Leah opened up a discussion of Juneteenth. What is a library's role in furthering information, thoughts, and participation in this new federal holiday?
<b>3. Approval of May Minutes</b>	Discussion - None Motion to approve minutes as written - Leah Second - Katie All in favor; motion passed
<b>4. Librarian's Report</b>	Catherine shared a first look at the year end financial report.  Catherine has ordered a piece of equipment to help improve safety at the library. The device will call for help (EMT, 911, etc.) so that she has help if needed.  Summer reading season is here! Preparations are being made to facilitate the start of the Book Wagon and SPL Summer Reading Program.  The Vermont Reads book group event with Marek Bennett was fun and successful. Ten people attended. Catherine reported that the vibe was great!
<b>5. New Business</b> <b>A. Financial Review</b> <b>B. Annual Policy Review</b> ( <a href="#">Bylaws</a> , <a href="#">Governance</a> ) <b>C. Vision, Mission, Goals</b> (begin review)	A. Catherine reviewed the draft financial summary as of June 15th 2023. B. The Trustees completed their review of the SPL Operations Policy as revised and accepted most recently on November 8, 2021. With Catherine present, clarifications were made on questions the Trustees had in their initial review of the operations policies last month.

	<p>a. The Trustees agreed to table discussion of items in the Hours of Operation section. This includes the days of the week and hours that the library is open.</p> <p>b. The Trustees asked Catherine for feedback on holidays and whether the library should remain open or close on certain holidays. A distinction was made between the operations policy side of this discussion and the personnel policy side.</p> <p>C. <i>This item was tabled due to time constraints.</i></p>
<b>6. Adjournment</b>	<p>Katie moved to adjourn the meeting at 6:30pm. Christa seconded. Meeting adjourned at 6:30pm.</p>
<b>7. Tentative Agenda for July</b>	<ul style="list-style-type: none"> <li>● Continue policy review (bylaws, Materials, personnel)</li> <li>● Begin work on Vision, Mission, and Goals</li> <li>● Agenda and minutes posting online location (town website versus alternatives; Kate and Catherine to talk more)</li> <li>● Annual appeal potentially to be tabled until pending grant monies are or are not awarded</li> </ul>
<b>Upcoming Meetings</b>	<ul style="list-style-type: none"> <li>● July 10, 4:30 pm</li> <li>● No August Meeting</li> </ul>

Respectfully submitted,

*Kate La Rivière Gagner*