

Starksboro Public Library Board of Trustees Meeting Minutes

Monday, Dec. 9th, 2024 | 4:30 - 6:30 pm

Trustees in Attendance in person or by Zoom	Katie Antos-Ketcham, Christa Finnern (zoom), Leah Hamilton, and Cathy Townsend.
Others in Attendance	NA
1. Call to Order	The meeting was called to order at 4:40 pm.
2. Opening	
3. Approval of November Minutes	The November minutes were approved. Katie made a motion to approve and Leah seconded the motion, the minutes were approved unanimously.
4. Librarian's Report Budget	<p>Librarian's Report (4:40-4:55)</p> <ol style="list-style-type: none">1. Statistics2. Library operations3. Library programming <p>Additional note: Picking up copies of Gather. There will be events associated with this book.</p> <p>Cathy is working with town office to get the report she wants on a monthly basis.</p> <p>On hold due to upcoming personnel change at town office.</p> <p>Discussion about the GMLC bill price jump. They asked that this expense goes into the Books and Materials line.</p> <p>So many fun programs!</p>

5. Current Business:	<ul style="list-style-type: none"> • New board member search (4:55-5:00) <ul style="list-style-type: none"> -Katie will post on Front Porch Forum, place sign in library, regarding search for new trustee -Katie will follow up with Jake about reaching out to candidates • Katie put in request to selectboard for a search for snow shoveler
6. New Business	<ul style="list-style-type: none"> • FY 25-26 financial planning (5:00-5:50) <ul style="list-style-type: none"> a. Notes as reflected in budget sheet b. Cathy will go over to the town office this week to inquire about the 2 propane charges for this year (since we don't use propane). Is it a fuel oil expense? • Recording Stopped: Staff Compensation Executive Session per 1 V.S.A. § 313 (a,b) re: personnel contract(s) • Leah made a motion to propose \$ 52,941.83, Katie seconded. Passed unanimously • Katie to email Koran and Town administrator the budget info • Leah to update her budget doc to submit to town • Cathy to draft something on canva (½ page) • Draft a Thank you for Town Report - Christa (½ page)
6. Adjournment	7:16 pm

Upcoming Meetings	January 13, 2025 (Personnel policy review, review 1-21, continue from Section 22-end) (regular meeting)
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Respectfully submitted,
Christa Finnern