

Town of Starksboro
Jerusalem Community Center Committee
Minutes
July 26, 2021
(Unapproved)

Present: Susan Klaiber, Greg Orvis, Luke McCarthy, Jeff Dunham, Alan Quittner, Megan Nedzinski, Tom Estey

Meeting called to order by Chair Susan Klaiber at 6:05pm

Visitors Business: No visitors present

Update on Request for Bid: The RFB was posted via the normal methods (Addison Independent, etc.) and although the Committee has not received any bids as of meeting time, two contractors did come forward expressing interest. One issue with receiving bids is that it became apparent the RFB needed some clarification in spots pertaining to the schedule and better clarification on what is being asked for in regard to items like soffit replacement. Additionally, the Committee recognizes that sistering the roof framing will be expensive but is an eventual necessity and might as well be done now while the roof is off. The Committee agreed to request bids for both the cheaper route of leaving the roof structure as-is as well as the more structurally sound approach of performing some framing work. Upon further discussion the Committee agreed to all proposed changes in Addendum #2 and the modification of timeline in Addendum #1.

Discussions were had regarding the format in which the Committee should accept bids. M. Nedzinski presented a form that can be filled out by the bidders that will ensure all information is documented. Committee will send along the form to use voluntarily. It was determined that the Town does not need a Zoning permit for the roof project but that it may need a permit from the Department of Public Safety.

It was agreed that upon the closing date of bidding M. Nedzinski and T. Estey will review the bids and report out to the whole Committee at a virtual meeting on August 13th. The Committee will then relay its decision to the Selectboard for its meeting on the 17th.

Discussion of 6/15/2021 meeting with Selectboard: S. Klaiber reported on the events of the SB meeting she attended on 6/15. The Fire Department did discuss having a second member commit to attending meetings however there were no interested parties. There was also some concern by the SB about having an even number of members on the JCCC and problems with establishing a quorum. 6 or 7 members of the Fire Department did perform a site visit to assess the lot and location of the building. The general consensus was that the FD would like to have their own dedicated lot for the building; but there is recognition that it is probably unrealistic at this time and that the current lot and proposal will satisfy the needs of the FD. One request that was passed along to the JCCC is to try and add more parking for the FD.

The Zoning Application is ready to submit but there was some question as to whether the application needed to be split into two applications. One for the Schoolhouse and one for the Fire Department. S. Klaiber will inquire and prepare the documents.

Discussion of Possible Additions to the Committee: The JCCC also discussed the possibility of inviting members of the Planning Commission to attend a meeting to get a better idea and understanding of the project. The more community involvement and engagement we can get from the start will benefit the project in the long run. This site is also the core of the South Starksboro High Density Zoning area and will be an anchor for any future planning efforts.

Motion: T. Estey made a motion to adjourn. M. Nedzinski and G. Orvis seconded.

Vote: All in favor

Meeting adjourned at 8:00.

The next regularly scheduled meeting of the JCCC will be September 20th at 6pm at the SCHOOLHOUSE.

DRAFT