

Town of Starksboro
Jerusalem Community Center Committee
Minutes
May 24, 2021
(Unapproved)

Present: Susan Klaiber, Greg Orvis, Luke McCarthy, Jeff Dunham, Alan Quittner, Megan Nedzinski
Unable to Attend: Tom Estey

Meeting called to order by Chair Susan Klaiber at 6:05pm

S. Klaiber read the official open meeting law announcement and took roll call.

Agenda: A request was made to change the order of the agenda. There were no objections.

Visitors Business: No visitors present

Update on Draft Request for Bid: The committee requested info from Rebecca Elder regarding language of the RFB and are awaiting a response. These questions pertain to insurance, bid guarantee, and Davis-Bacon. It was discussed that we need to be more specific in the RFB about square footage, roof area, and overall dimensions. There was also discussion about how to word language about the proposed start date of the project. It was decided that any questions that come in from bidders should be directed to S. Klaiber via R. Elder.

Report on Selectboard Retreat Discussion: S. Klaiber read the minutes from the Selectboard Retreat meeting. The committee had a brief discussion on the overall Community Center project and its status. Which lead to the next agenda item:

Discussion of meeting with Zoning Administrator: S. Klaiber, J. Dunham and L. McCarthy met with ZA Kris Perlee on May 20th to discuss the site. Overall, the ZA thought the site plan looked good and would fit within Starksboro's zoning rules. At this time only the site plan was being reviewed, not the structures themselves. The ZA suggested adjusting the parking spaces in order to fit more in and then submitting a Zoning Application. S. Klaiber will work with the architects to fit in more parking and present to the Selectboard at the June 15th meeting to request permission to submit a Zoning Application.

Plan for meeting with SB: The Selectboard has the JCCC on the agenda for the June 15th meeting and it was suggested some of the members of the JCCC should be present. All members present at the May 24th meeting said they could be available.

Review and Approval of Minutes:

The minutes from the April 26 meeting were reviewed.

Motion: A. Quittner made a motion to approve. G. Orvis seconded.

Vote: All in favor.

Motion: A. Quittner made a motion to adjourn. M. Nedzinski seconded.

Vote: All in favor

Meeting adjourned at 7:20.

The next meeting of the JCCC will be held on June 28th at 6pm **ON ZOOM**

Open Meeting Law Introduction read by the Chair at beginning of meeting:

“As Chair of the Jerusalem Community Center Committee, I find that, due to the State of Emergency declared by Governor Scott as a result of the COVID-19 pandemic and pursuant to Addendum 6 to Executive Order 01-20 and Act 92, this public body is authorized to meet electronically.

In accordance with Act 92, there is no physical location to observe and listen contemporaneously to this meeting. However, in accordance with the temporary amendments to the Open Meeting Law, I confirm that we are: a) Providing public access to the meeting by telephone and video conference call, with additional access offered through telephone. We are using Zoom for this remote meeting. All members of the Committee have the ability to communicate contemporaneously during this meeting through this platform and the public has access to contemporaneously listen and, if desired, participate in this meeting by electronically raising a hand or speaking up during the call and being recognized by the Chair; b) Providing public notice of instructions for accessing the meeting. We previously gave notice to the public of the necessary information for accessing this meeting, including how to access the meeting using telephone means in our posted meeting agenda. c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access. If anybody has a problem, please contact Susan Klaiber at 453-5537; and d) Continuing the meeting if necessary. In the event the public is unable to access this meeting, it will be continued to a time and place certain.

Please note that all votes taken during this meeting that are not unanimous will be done by roll call vote, in accordance with the law. Let’s start the meeting by taking a roll call attendance of all members participating in the meeting.”