

**Town of Starksboro
Jerusalem Community Center Committee
Minutes
February 22, 2021
(Unapproved)**

Present: Susan Klaiber, Greg Orvis, Luke McCarthy, Megan Nedzinski, Tom Estey, Jeff Dunham, Alan Quittner

Meeting called to order by Chair Susan Klaiber at 6:05 pm.

S. Klaiber read the official open meeting law announcement and took roll call. All committee members present.

Visitors Business: No visitors present

Discussion of Request for Bids: All committee members were allowed a few minutes to discuss the draft Request for Bid for roof replacement. There were some questions around dates and the scope of work included (or not included) in the draft bid request. Suggestions were discussed including the language around sistering rafters and banding the timbers that support the top plate and rafters. Also need to specify the type of roof sheathing required. Also will re-work language about “replacing infrastructure” since replacing infrastructure is not in the scope of the work proposed. There is also language in the document about replacing all soffits and facia, but the committee discussed only replacing those areas that were damaged by rot. In general, the committee agreed that a little more work needed to be done defining rake, soffit, eave, facia, etc. as well as provide a little more detail regarding gauge of metal, type of fasteners, and include painting in the scope of the bid.

Proposed Meeting With Zoning Administrator: The committee decided the time was right to reach out to the new Zoning Administrator with the current and proposed plans for the Jerusalem Schoolhouse and Fire Station #2 for a preliminary review.

Motion: L. McCarthy made a motion to present current drawings in person to the Zoning Administrator to gauge compliance with Town zoning rules. T. Estey seconds.

Vote: All in favor

Review and Approval of Minutes:

The minutes from the 1/25/21 meeting were reviewed.

Motion: T. Estey made a motion to approve. J. Dunham seconded.

Vote: All in favor

Motion: T. Estey made a motion to adjourn. G. Orvis seconded.

Vote: All in favor

Meeting adjourned at 7:18.

The next meeting of the JCCC will be held on March 22nd at 6pm **ON ZOOM**

Open Meeting Law Introduction read by the Chair at beginning of meeting:

“As Chair of the Jerusalem Community Center Committee, I find that, due to the State of Emergency declared by Governor Scott as a result of the COVID-19 pandemic and pursuant to Addendum 6 to Executive Order 01-20 and Act 92, this public body is authorized to meet electronically.

In accordance with Act 92, there is no physical location to observe and listen contemporaneously to this meeting. However, in accordance with the temporary amendments to the Open Meeting Law, I confirm that we are: a) Providing public access to the meeting by telephone and video conference call, with additional access offered through telephone. We are using Zoom for this remote meeting. All members of the Committee have the ability to communicate contemporaneously during this meeting through this platform and the public has access to contemporaneously listen and, if desired, participate in this meeting by electronically raising a hand or speaking up during the call and being recognized by the Chair; b) Providing public notice of instructions for accessing the meeting. We previously gave notice to the public of the necessary information for accessing this meeting, including how to access the meeting using telephone means in our posted meeting agenda; c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access. If anybody has a problem, please contact Susan Klaiber at 453-5537; and d) Continuing the meeting if necessary. In the event the public is unable to access this meeting, it will be continued to a time and place certain.

Please note that all votes taken during this meeting that are not unanimous will be done by roll call vote, in accordance with the law. Let’s start the meeting by taking a roll call attendance of all members participating in the meeting.”