

Town of Starksboro  
Jerusalem Community Center Committee  
Minutes  
January 25, 2021  
(Unapproved)

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Present: Susan Klaiber, Greg Orvis, Luke McCarthy, Megan Nedzinski, Tom Estey, Jeff Dunham  
Unable to attend: Alan Quittner

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Meeting called to order by Chair Susan Klaiber at 6:05pm

S. Klaiber read the official open meeting law announcement and took roll call. Six committee members present.

**Visitors Business:** No visitors present

**Discussion Selectboard Meeting:** At its most recent meeting the SB decided to add the Committee's recommended budget for a new roof on the Schoolhouse to the annual budget as a line item. The Committee discussed how Town Meeting will work in a virtual setting. There will be no opportunity to amend the articles at Town Meeting and so the budget will pass or fail as written. Discussions took place as to when money would be available for the project if the budget were to pass. Also discussed was the timing of a Request for Proposal and whether we should have one drafted prior to the vote in order to act quickly in the event the budget is approved. The Committee discussed starting the RFP and how the scope of work should be narrowed and specified more clearly than had been for seeking the estimates. For example, what gauge of metal, which soffits to replace due to rot, etc. It was suggested the Committee may want to take a field trip to the Schoolhouse and assess exactly what needs to be replaced so there is a better idea of what to include in the RFP. S. Klaiber will prepare and circulate to Committee members a draft RFP for discussion at the next meeting.

**Proposed Meeting With Zoning Administrator:** The Committee discussed when and how to meet with the newly hired Zoning Administrator to review the project. It was decided that while we should meet soon, we should let the new ZA get settled first. The committee will revisit this in subsequent meetings.

**Review and Approval of Minutes:**

The minutes from the 12/21 and 12/28 meetings were reviewed.

**Motion:** T. Estey made a motion to approve. G. Orvis seconded.

**Vote:** All in favor.

**Motion:** T. Estey made a motion to adjourn. M. Nedzinski seconded.

**Vote:** All in favor

Meeting adjourned at 7:02.

The next meeting of the JCCC will be held on February 22<sup>nd</sup> at 6pm **ON ZOOM**

*Open Meeting Law Introduction read by the Chair at beginning of meeting:*

"As Chair of the Jerusalem Community Center Committee, I find that, due to the State of Emergency declared by Governor Scott as a result of the COVID-19 pandemic and pursuant to Addendum 6 to Executive Order 01- 20 and Act 92, this public body is authorized to meet electronically.

In accordance with Act 92, there is no physical location to observe and listen contemporaneously to this meeting. However, in accordance with the temporary amendments to the Open Meeting Law, I confirm that we are: a) Providing public access to the meeting by telephone and video conference call, with additional access offered through telephone. We are using Zoom for this remote meeting. All members of the Committee have the ability to communicate contemporaneously during this meeting through this platform and the public has access to contemporaneously listen and, if desired, participate in this meeting by electronically raising a hand or speaking up during the call and being recognized by the Chair; b) Providing public notice of instructions for accessing the meeting. We previously gave notice to the public of the necessary information for accessing this meeting, including how to access the meeting using telephone means in our posted meeting agenda. Instructions have also been provided on Front Porch Forum; c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access. If anybody has a problem, please contact Susan Klaiber at 453-5537; and d) Continuing the meeting if necessary. In the event the public is unable to access this meeting, it will be continued to a time and place certain.

Please note that all votes taken during this meeting that are not unanimous will be done by roll call vote, in accordance with the law. Let's start the meeting by taking a roll call attendance of all members participating in the meeting."

DRAFT