

Starksboro ARPA Committee Meeting
Wednesday, March 15, 2023

Present: Anne Sasso, Carrie Austgen, Katie Kuzio, Rob Liotard, Connor Timmons, Mike Shepard

Absent:

Meeting called to order at 5:38

Visitors Present: Susan Klaiber, Luke McCarthy via Zoom

Approve Previous Minutes

Approved February minutes as corrected

Jerusalem Schoolhouse - Architect Fees Fire Station #2 DRB Drawing Presentation

- retroactive funding request of \$1,500 for Architect Fees
- do not have final bill, but the received paperwork thus far comes in a much lower amount
- Selectboard approved up to \$1,500 and will pay the final bill through the town budget
- fire truck garage vs fire station

Jerusalem Schoolhouse - Architect Fees Fire Station #2 Revised Site Plan & Design Presentation

- request for \$6,800 to move the designs forward to the point where they are ready for bid
- need a cost estimate to move forward, this money is for the Architect plan
- Met with DRB in January 2023 and have DRB approval for revised site plan and setback waivers
- additional design was needed for DRB approval (six ten roof, bathroom, setback waivers etc)
- currently contracted for the initial design with an architect, originally went through the town spending policy and are under the impression that it won't have to go back out to bid again
- additional funding: all small contributions, but relationships lead the committee to believe there will be more funding to come as the project moves forward

Jerusalem Schoolhouse- Remediation of Lead in Water Presentation

- request for lead remediation in the Schoolhouse and the instillation of a temporary water system (estimate of \$6,100, estimate expired in January 2023)
- unsure of where the lead is located in system, no further testing as been done yet, estimate is the maximum they have been quoted
- current water set up means the water is turned off in the winter, this new set up would still follow the seasonal restrictions

- building is currently closed to public due to the lead in the water, leading to lack of public events/fundraising efforts for the Jerusalem Schoolhouse Committee
- ARPA funding stipulates “in the case of lead service line replacement projects, the recipient must replace the full length of the service line and may not replace only a partial portion of the service line” [(pg 427 (1) (iii) (B))]

Discussion and update Rubric

- conversation around the DRB site plan proposal, Selectboard already earmarked money for it so wondering why it is coming through us
- committee went through and ranked projects
- Suggestion to reach out to all proposal authors prior to submitting our final recommendations to the Selectboard
- Are we being asked to actually recommend dollar amounts? Still unclear on what our workable dollar amount is, as Selectboard has already spent some of total amount

Other

- As a committee do we want to be steering the Selectboard to the large ticket projects or knocking out as many smaller projects as we can?
- What is our philosophy as a group?
- If we give them a ranked list and the Selectboard finds funding from other sources, will they move down the list?
- make prioritized recommendations with percent allocation of requested funds
- we need to know the total amount we’re working with in order to make these recommendations
- conversation around “sprinkling” funding in order to leverage other funding sources vs granting large amounts
- size of project changes timing

Reports from Teams

-standardized the report form, added a background piece along with committee recommendation

-suggestion to add a one pager introduction on our process to the whole package for the Selectboard, along with some organized data to reflect the committee’s ranking

Action: Carrie to check in with Katie Antos-Ketchem around movement on ADA proposal for Library

Action: Other teams to complete review forms for their assigned proposals

Action: Anne to put together survey for committee to complete after reviewing proposals

Items on March 22 Agenda:

Approve/Review Minutes

Committee Teams present reviews of proposals

Survey Update

Set Agenda for April

Other Discussion as needed

Upcoming Meetings:

March 22, 2023

April 12, 2023

May 10, 2023

Move to adjourn at 7:18