

Starksboro ARPA Committee Meeting

Thursday, February 23, 2023

Present: Anne Sasso, Carrie Austgen, Katie Kuzio, Mike Shepard, Rob Liotard

Absent: Connor Timmons

Meeting called to order at 5:50

No visitors present.

Approve Previous Minutes

December minutes approved by committee.

January minutes approved, as corrected.

Fill Vacancies: Chair and Secretary positions

Carrie Austgen nominated and accepted the role of Chair.

Anne Sasso nominated and accepted the role of Vice Chair.

Katie Kuzio nominated and accepted the role of Secretary.

Complete Rubric for past presentations

Committee worked through past presentations using the Selectboard provided rubric to organize data, score previously submitted proposals and discuss thoughts

Discuss Select Board Report format/Discuss options for reporting

Idea presented to partner up (below quorum), review proposals using ARPA Proposal Report, Town Plan, and Hazard Mitigation Plan and create ranking (high, medium, low priority), return to larger group and compile findings to present to Selectboard

Correction on ARPA Proposal Report form:

- Replace "site" with "cite"

Discussion revolved around partner based idea:

-pros: shortens the process, desire to not do unnecessary work,

-cons: lengthy reading to get an understanding of the Town

Plan/Emergency Plan, how does this connect to the rubric we've already filled out?

Committee went through and priority ranked projects on Spreadsheet and came up with High, Medium, Low priorities within projects

Suggestion: select a certain number of high ranked proposals and go through process focusing on the high rankings

Suggestion: each take on 1-2 "High" ranked projects and review against Town Plan and Hazards Mitigation Plan

-each member starts with 1 proposal and then passes on to next member to review and add thoughts

Suggestion - committee will partner up, and review the High ranked proposals, communicate via email and come prepared to discuss at March 22 meeting

Discussion revolved around open meeting law and how to feasibly review proposals against the Town Plan and Emergency Mitigation Plan while following protocol

Decision-Committee will partner up, and review the High ranked proposals against Town Plan and Emergency Mitigation Plan, communicate via email and come prepared to discuss at March 22 meeting

Groupings and Responsibilities

Michael and Carrie: Fire Dept, ADA Compliance, Project READ

Katie and Connor: Meeting House/Preschool, Lead in Water, Digitizing Records

Anne and Rob: Pavilion Construction, Solar, Public Library HVAC

Other

NEAT TV

-discussion on when to connect with them around their expectations, decision to decline offer to speak

Action: Carrie to send empty electronic ARPA Proposal Report form to full committee, groupings will look at 3 proposals then

Action: Committee will partner up, and review the High ranked proposals against Town Plan and Emergency Mitigation Plan, communicate via email and come prepared to discuss at March 22 meeting

Action- Carrie to email the NEAT TV contact to communicate our decision to decline to be interviewed at this time

Items on March 15 Agenda:

Approve Minutes

Jerusalem Schoolhouse Presentations

Review Rubrics

Items on March 22 Agenda:

Approve Minutes

Committee Teams present reviews of proposals

Upcoming Meetings:

March 15, 2023- Jerusalem Schoolhouse Presentations (3)

March 22, 2023

April 12, 2023

May 10, 2023

Move to adjourn at 7:40