

Starksboro Selectboard Agenda
 Tuesday, October 17, 2023 – 6:00 p.m.
 Starksboro Town Clerk’s office and ZOOM

TIME	TOPIC
6:00	Meeting begins
6:01	Review agenda for addition, removal, or adjustment of any items per 1 V.S.A. §312(d)(3)(A)
6:02	Public Comment (if no visitors are present, meeting will continue to the next topic)
6:05	Reimbursement & Purchasing Policy discussion <ul style="list-style-type: none"> • Continue review of draft reimbursement policy with input from Library staff and board and Food Shelf volunteers. • Review for final approval and implementation.
6:20	Current Business <ol style="list-style-type: none"> 1. Town Administration Update <ol style="list-style-type: none"> a. Town clerk’s office – Tax collection extended hours b. Staff vacation schedule c. Event updates: Harvest Fest 10/21 and Trunk or Treat 10/28 d. Audit update e. Finance update f. Zoning/PC/DRB 2. Review description for Town Service Officer position <ol style="list-style-type: none"> a. consider appointment and stipend 3. Town buildings and property <ol style="list-style-type: none"> a. PO and Food Shelf doors b. Library WW system update c. Jerusalem WW system RFP 4. Review mail 5. Review warrants for A/P and payroll 6. Review minutes 7. Selectboard roundtable
7:30	Executive Session anticipated per 1 V.S.A. §313(a)(1) and (3)
7:45 est	Adjournment

Next regularly scheduled meeting: Tuesday, Nov. 7, 2023 at 6:00 p.m.

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