

**Starksboro Public Library
Board of Trustees Meeting
Wednesday, Jan. 11
4:30 - 6:30 pm**

Call to Order (4:30 pm)

Approval of December Minutes: (4:30)

Opener: (4:30-4:40)

Librarian's Report: (4:40-4:55)

Business:

- Finance Committee Update (4:55-5:00)
- Fundraising Work (5:00-5:15)
- Review strategic goals (5:15 - 6:00)
- Accessibility project (6:00 - 6:15)
 - Report out on to do list
 - Create and assign next steps
- Volunteer Updates (6:15-6:30)

Next meetings:

February 13, 4:30 pm

March 13, 4:30 pm

Join Zoom Meeting

<https://cvsdvt-org.zoom.us/j/87367472297>

Meeting ID: 873 6747 2297

Passcode: Community

One tap mobile

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To do list, by person:

- Catherine
 - Catherine will look at Gifts & Grants more closely to determine accurate balance.
 - Catherine hopes some day to get a spreadsheet going to track circulation.
 - Catherine will follow up with Jan McCleary about Neat Streets project specifically regarding a parking space in front of the library.
 - Help finalize FY 21-22 budget
- Susan
 - Action item: Katie and Susan will figure out a time to connect with Selectboard after the new year. Katie will contact Rebecca to get on the meeting agenda.
 - Susan to confirm with Jason B. or Jeff K. about the process for septic. Questions are: Can septic handle additional capacity?
 - Is the Town's water system a barrier?
- Connor:
 - Connor contacted AOT and is waiting for a response to the question, "Can we put parking spaces up front? Would the Agency of Transportation approve expanded parking parallel on Rte 116?"
 - Connor T to call Walter Cerf foundation to ask if they are into planning projects or want more "shovel" projects? We are considering asking them for the \$23,000-25k to create the architectural plans.
- Katie:
 - Action item: Katie and Susan will figure out a time to connect with Selectboard after the new year. Katie will contact Rebecca to get on the meeting agenda.
 - Katie: Will follow/ DOL as they will soon announce criteria for their grant funding
 - Katie will talk with Catherine about ALA grant (due 2/28/23)
 - Make sure we get the 1-pager to the Town for the Town Meeting book
- Jake:
 - Finalize storytelling – create a clear & concise response that we can all use to answer this question, "What is a Lula? (Catherine recommends talking to Accessibility Associates and she has the contact info.) (from Nov. meeting)
- Christa:
 - Work with Catherine to get FY 23-24 budget to Town

- Finalize Storytelling – create a clear & concise response that we can all use to answer this question, “Why do we want to do this”? (from Nov. meeting); ideas include:
 - Gathering space that is accessible and safe to everyone.
 - This building has played this role historically.
 - You can’t have community without community space.
- Unassigned:
 - We discussed looking into the Tom Perry data on historical library heating numbers/costs (not assigned) to help with budgeting.
 - Will T-mobile grants continue into next quarter?
- **All:** Is the second floor construction project a good candidate for the Community Recovery and Revitalization Program?
- **The group wondered** aloud if this work should best be done by a committee that is not the Board, as the grant writing and other tasks (possibly construction management) may make it difficult for the Board to complete other functions.