

Town of Starksboro  
Jerusalem Community Center Committee  
Minutes  
October 29, 2018  
(Unapproved)

---

Present: Susan Klaiber, Alan Quittner, Luke McCarthy, Greg Orvis, Greg Cousino, Tom Estey  
Unable to attend: Megan Nedzinski  
Others Present: Jeff Dunham – ExOfficio Member

---

The meeting was called to order by Chair Susan Klaiber at 6:10 p.m.

**Visitors Business:** None

**Minutes:** The 9/24/18 minutes were reviewed.

**Motion:** G. Orvis made a motion to approve the minutes of 9/24/18, seconded by A. Quittner.

**Vote:** All in favor

**Review of Select Board Actions:** S. Klaiber reported that the Select Board approved the three contract proposals for land survey work, hazardous materials study, and structural/engineering study. Select Board also approved the committee's request to change the name from the Jerusalem Schoolhouse Committee to the Jerusalem Community Center Committee. A discussion was had regarding the timing of the execution of contracts. The group agreed that it makes most sense to complete the land survey and then execute the structural assessment and hazardous materials study. The land survey work has already commenced. J. Dunham noted that he would like a copy of the CAD version of the survey drawings.

**Well Location:** T. Esty had used a metal detector in August to identify the location where the well is suspected to be. However, it was suggested that without actually unearthing the well head we cannot be 100% sure of its location. Following the meeting T. Esty showed L. McCarthy where he believed the well to be and L. McCarthy agreed to attempt to dig down and find the top of the well.

**Septic Design:** A brief discussion of the proposed new septic system was had. The design received state approval in January 2010. S. Klaiber will inquire as necessary to determine if or when a renewal is required.

**Future Use & Community Survey:** Discussion was had regarding potential future uses of the space, and potential liability issues with certain uses such as a commercial kitchen or co-working space. Such uses would also likely increase size and cost of the proposed addition. Further discussion was had regarding a community survey and potential questions to ask on the survey; however, ultimately the conversation was tabled until the next meeting.

**Grants & Other Funding:** S. Klaiber presented a list of possible sources of grants and G. Orvis suggested several additional possible grants. There was a VT Community Development planning grant submitted a number of years ago that might be able to be re-submitted with some minor

modifications and also provide information for other grant applications. Given the timeline of the JCCC's mission (having a proposal ready for Town Meeting 2020) it was suggested that we determine the application timeline for each grant and whether or not we need matching funds. S. Klaiber agreed to begin to reach out to the grant contacts we have. Alternative sources of funding were also discussed. A. Quittner suggested reaching out to corporate entities to donate materials or products. J. Dunham suggested that there may be money from FEMA for emergency shelter related items. Discussion was had regarding local fundraising such as the Friends of Jerusalem Schoolhouse Hunters' Breakfasts and possibly better explaining what the money generated from those breakfasts will eventually be used for in order to generate additional attendance. Since there most likely won't be another Gazette published before the breakfasts, discussions were had regarding posts on Front Porch Forum. Several committee members will post reminders about the breakfasts on FPF.

**Next Steps/ Next Meeting:** The land survey will hopefully be complete by the next meeting which will determine a number of issues such as the overall size and shape of the Fire Department structure. At that point the engineering and hazardous materials surveys can go forward. Further discussion on a community engagement survey will take place. The group wants to have a discussion regarding the feasibility of volunteerism for the overall project. S. Klaiber will update the group on any communications with grant organizations. A. Quittner will explore other possible foundation grant sources.

The next meeting will be held on Monday, November 26, at 6:00 pm at the Schoolhouse.

**Motion:** Motion was made by A. Quittner to adjourn. Seconded by G. Cousino

**Vote:** All in favor.

Meeting adjourned at 8:15.