

I - Call to Order

PC Members attending- Dennis Casey, Chair, Norm Cota, Jeff Keeney, and Dan Nugent

Others present- Dave Wetmore.

7:00 PM –Dennis called the PC meeting to order.

Visitor Business and adjustments to agenda- no adjustments

II- Minutes

Jeff moved the 11/3/2016 draft minutes as presented, Norm 2nds. Approved 4-yes, 0-no,

III- PC Business

1. Brandy is scheduled to attend the 12/1 meeting to work on survey.
2. Tim Boutin is working with a group to develop the All-Hazards Mitigation Plan. The 1st meeting was held November 17 at 3:00 PM. The working group includes Tom Estey (Fire Chief and Road Forman), Cheryl Estey (Town Clerk and emergency responder), Charlene Phelps (emergency responder) Dennis Casey and Jeff Keeney (PC), Tony Porter (SB) and Dave Wetmore. Jeff and Dennis explained the work the group considered at 1st meeting. This will be an 18 month process and will involve Town, State and FEMA review/approval. Tim stated that this group will meet at least 4 times.

Town Plan update planning-

Dave- explained that he has broken out the community assessment pieces. Specifically, 10 sections which include;

1. Historical data- Historical Society, Elsa Gilbertson.
2. Roads- Tom Estey and Road crew
3. Community facilities- Cheryl, Jim Geier (Meeting House) and SB
4. Energy- Caleb Elder
5. Natural Resources- Conservation Commission, Lewis Creek Association(Louis duPont), CC (Jan McCleery)
6. Education- Robinson School Principal
7. Mobile Home Parks- ACCT

Jeff- shared his review of the community assessment sections with PC, highlighting the areas that need to be updated. He has sent the Library section to the Library for their review.

PC- acknowledged that the specific community assessment sections need to be sent to the representative committees or boards, as outlined above. PC asked Dave to send sections out for review and revisions. Dan noted that solid waste, recycling needs updating. He also questioned whether specific proper names should be referenced in the Plan, i.e. Leslie Rublee Farm.

Dennis- Dave was not able to invite representatives of the CC to tonight's meeting. PC asked him to do so for the 12/1 meeting of the PC. Both Dennis and Jeff talked w/ Jan at the fall dinner and let her know that the PC would like CC to assist w/ the Plan's update..

Dave- expressed concern that the PC was not prepared to meet w/ Brandy on the 1st. The plan was to have gathered specific information before hand on which to base survey questions. The information the PC needs is from the Town boards and committees, as well as the agricultural business community. The PC reviewed and added to the agricultural businesses list that Dave had prepared, which brought the total to 38. These agricultural businesses range from traditionally dairy and maple, to eggs, small fruit and vegetable, hops, beef and aquaculture (fish). The PC recognizes that agricultural business have diversified and grown significantly since the 2011 Plan. PC would like to ask agriculturalists to review and comment on the "economic development" section of the plan, the new home business bylaws and finally survey their current business conditions and statistics, assess the growth of their business, future trends and employment opportunities, and finally what the community can do to assist their success.

PC- agreed that they are not prepared to meet w/ Brandy and asked Dave to reschedule Brandy to 1/5/2017. At that time the PC hopes that they will have some basic information from the community assessment piece to put a good survey together.

PC- reviewed Dave's draft submission to the Gazette. This is meant to be the 1st step and seeks to inform Starksboro residents about the Plan's amendment process. PC asked Dave to remind residents on FPF of the Gazette notice.

PC- discussed the need to survey area businesses as well and developed a list of area businesses, which are primarily home businesses. This may be used later.

IV- Other

Correspondence- none

PC- request Dave to resend 2009 survey

Next meeting December 1, 2016

VII- Adjournment

Norm moved to adjourn at 8:45 PM, Jeff 2nds. Motion to adjourn 4- yes, 0-no.