

Selectboard members present: Peter Marsh, Mathew Norris, Susan Jefferies (Chair)  
Others present: none

The meeting was called to order at 5:30 pm.

**Minutes:** P. Marsh moved to approve the minutes of the October 20, 2015 meeting. S. Jefferies seconded. Voted and approved.

**Bills:** P. Marsh moved to instruct the Treasurer to pay the bills as presented. S. Jefferies seconded. Voted and approved.

**Mail:** The Selectboard reviewed the PACIF claims report summarizing insurance claims since 2012. There have been five claims for a total of \$3,702.

**Town Garage Construction Update:** Excavation for the garage is completed. There will be a meeting tomorrow with the soils engineer to discuss drainage requirements. The color options were reviewed, noting that our Act 250 permit requires that the building be a neutral color. So far construction is substantially on time and on budget. P. Marsh noted that there are matching grants available for any safety equipment to be installed at the garage.

**Road Foreman's Report:** There was discussion about the proposal from Clean Energy Design Group to install a solar array on the capped landfill. The proposal would have to be modified to allow access to the area being mined for sand. The Selectboard reviewed the letter of intent, noting corrections. T. Estey demonstrated the Fire Department's Incident Command System.

**New Business:**

**Property Tax Due Date -** Article 11 voted at town meeting states that property taxes must be received by the due date and postmarks will not be accepted.

**Agenda Items for Next Meeting:**

- Updated Letter of Intent for Clean Energy Design Group
- Garage Construction Update

The next meeting will be November 17<sup>th</sup>.

Meeting adjourned at 7:00 pm.

Respectfully submitted,  
Susan Jefferies