

Selectboard members present: Peter Marsh, Susan Jefferies (Chair)

Others present: Tom Estey, Jan McCleery, Marjorie Dickstein, Dennis Hysko, Robert Turner, Andrew Martin and Mark Neagley (Neagley & Chase), Rick Burroughs and Kate Coffey (Black River Design), Steve Roy and Bernie O' Rourke (Wiemann Lamphere)

S. Jefferies called meeting to order at 5:30 p.m.

**Minutes:** P. Marsh moved to approve the minutes of the November 11, 2014 Selectboard meeting. S. Jefferies seconded. Voted and approved.

**Bills:** P. Marsh moved to instruct the Treasurer to pay the insurance invoice due December 1, 2014. S. Jefferies seconded. Voted and approved.

**Town Garage Advisory Committee:** The Committee met with each of the three firms that submitted proposals for the town garage. In addition to questions noted in the minutes of the November 11, 2014 meeting, the committee discussed selection criteria including:

- Cost
- In house staff expertise, including code review
- Experience and expertise with similar projects
- Experience and assistance with bond votes
- Ability to think creatively regarding best design

The Committee met separately with representatives of each firm. After much discussion, there was unanimous agreement that Black River Design would be the best fit for this project. The Committee was impressed with their experience on similar projects, their planning and preparation for this meeting, and their understanding of the need to communicate with voters well in advance of the actual vote.

**Road Foreman's Report:** T. Estey reported that the one ton truck has been repaired

**Old Business:**

- **Heating System for Community Center** – The Selectboard reviewed the various heating options discussed in prior meetings. P. Marsh moved to accept the bid from Champlain Valley for a Daikin heat pump system with 1 condensing unit and 2 wall hung units. S. Jefferies seconded. Voted and approved.

**Agenda Items:** Agenda items for December 2, 2014 –

- Proposal to rent space in the Community Center
- Public records request policy
- Website policy

December meetings are scheduled for the 2<sup>nd</sup> and 16<sup>th</sup>.  
Meeting adjourned at 8:40 pm.

Respectfully submitted,  
Susan Jefferies