

Starksboro Selectboard Meeting
March 24, 2015

Page1 of 2

Selectboard members present: Peter Marsh, Mathew Norris, Susan Jefferies (Chair)

Others present: Celine Coon, Tom Estey, Robert Turner, Bill Coon, Dennis Hysko, Marjorie Dickstein, Rick Burroughs, Kate Coffey, Steve Kowalski

S. Jefferies called meeting to order at 5:35 p.m.

Minutes: M. Norris moved to approve the minutes of the March 10, 2015 meeting. S. Jefferies seconded. Voted and approved.

Town Meeting Minutes: M. Norris moved to approve the minutes of the March 3, 2015 town meeting. P. Marsh seconded. Voted and approved.

Bills: M. Norris moved to instruct the Treasurer to pay the bills with corrections to the summary page. P. Marsh seconded. Voted and approved.

Mail:

- **Electric Funds Transfer Agreement** – M. Norris moved to approve the EFT agreement with Merchant's Bank. P. Marsh seconded. Voted and approved.
- **Homeward Bound Contract** – The Selectboard reviewed the proposed contract from Homeward Bound. This contract is renewed annually and allows Starksboro to take stray animals to the shelter. Starksboro has the option of renewing for \$400/year including dropping off 3 dogs, or for \$550/year with no limit. The cost would be \$75 per dog after the first three. S. Jefferies will ask for Starksboro's previous use and approve the contract based on our experience.

Visitors' Business – Celine Coon, Town Treasurer, told the Selectboard that she is changing the town's bank accounts to Merchant's Bank from Peoples because Merchants has better interest rates and more convenient locations. She also reviewed the recent workers' compensation audit – there was one situation where the town did not have proper documentation for a contract worker and had to include that pay in our workers' comp calculation. The copier is being upgraded to a color copier at a cost of an additional \$179 per year. Color copies will be useful for planning and zoning.

New Business:

- **Stage Curtain** – The Selectboard approved a request from Chris Hadsel to loan Starksboro's stage curtain to the Coach Barn.

Old Business:

- **Post Office Repairs** – S. Jefferies presented price information from Mitch Horner to replace the door with a commercial grade 4' wide door at an estimated cost of \$2,000. P. Marsh will get another bid. P. Marsh also noted that the food shelf door needs to be repaired or replaced.
- **Community Center Lease** – Insurance requirements were discussed. The liability insurance should cover visitors and activity in the leased space only. S. Jefferies to talk to VLCT regarding lease agreements for town facilities.

Town Garage Committee: Rick Burroughs and Kate Coffey (Black River Design) reviewed changes to the probably cost estimate. Bill Coon distributed a list of all the items to be supplied by the town. There was discussion about the estimates. Comments included:

- Act 250 permits can take a few months and we should consider that in our planning.
- Most towns wait 30 days after a vote to make sure there will not be a reconsideration petition.
- The slab is 8" thick for the radiant floor heat. We could reduce that for the office area if it does not have radiant floor heat.
- The difference between membrane and metal roofs was discussed and it was suggested that the bid specifications include both options.
- The building will require skylights unless we have sufficient daylight from the sides.
- We can reduce the quality of the interior doors and remove the windows between the meeting room and the garage bays.
- The garage floor treatment hardens the surface of the concrete so it is more resistant to salt and tire chains. BRD does not recommend removing it from the budget, particularly if we have radiant floor heat.
- Efficiency Vermont should provide some incentives, and we should keep them involved in the process.

There was discussion about the timing of a town vote for approval. B. Coon said we should word the article to leave our options open regarding financing. M. Dickstein said that the building code was scheduled to change again on January 1, 2016, and we would have to have this project permitted before then or we would have to comply with the new, more stringent code.

Road Foreman's Report: Tom Estey met with FEMA about reimbursement for damage from the December 9, 2014 storm. He also received an estimate of \$24,000 for removing the hanging trees.

Agenda for Tuesday, April 7 meeting:

- Town Garage Advisory Committee at 6:30
- Lease agreement for Community Center building
- Repairs to post office door
- Lease agreement with Robinson School for solar trackers

April meetings will be on the 7th and 28th.

There will be a garage committee meeting on Tuesday, March 31 at 6:30 pm.

Meeting adjourned at 8:50 pm.

Respectfully submitted,
Susan Jefferies