

Selectboard members present: Peter Marsh, Mathew Norris, Susan Jefferies (Chair)

Others present: Tom Estey, Robert Turner, Bill Coon, Dennis Hysko

S. Jefferies called meeting to order at 5:30 p.m.

Minutes: M. Norris moved to approve the minutes of the January 20, 2015 with corrections. P. Marsh seconded. Voted and approved.

Bills: There were no orders.

Mail: There was no mail that required action.

Town Garage Committee: The Committee discussed several options and questions related to the current proposed design. Discussion items included:

- Development of a list of other facilities to visit
- Development of a list of questions/information to make site visits comparable and relevant
- Code requirements for different types of construction
- Permitting issues and requirements
- Energy efficiency requirements
- The salt and sand shed in the current plan is cost efficient and will be left as is
- Development of a costing model that includes major features with prices on a “good, better, best” basis for comparison

Action items are:

- P. Marsh will develop a checklist of questions for site visits
- D. Hysko will call a local builder to see if he has any municipal building experience
- T. Estey will schedule site visits for the Williston town garage and the VTrans facility at 48th and Allen, if possible
- D. Hysko will schedule a site visit for the Bristol Rescue Squad building
- M. Norris will call Morton Buildings with specs for pricing
- T. Estey will get list of specs for type 2 and type 5 construction

Budget – The general fund and reserve fund budget requests were approved as follows:

- General Fund – Expenses of \$740,210, less revenues of \$209,050 and carryforward surplus of \$29,269, for a net budget of \$501,891.
- Road Equipment Reserve - \$87,748
- Fire Equipment Reserve - \$40,626
- Solar Tracker Reserve - \$11,160

New Business:

- **Snow Blower** - P. Marsh discussed whether the town would purchase a snow blower for walkways at the town office and town hall. There is enough money available in the major maintenance budget to cover this item. M. Norris moved to approve the purchase of a snow blower for \$800. S. Jefferies seconded. Voted and approved.
- **Policies** – P. Marsh suggested that the Selectboard draft a meeting policy for quasi-public groups, such as the Food Shelf, Conservation Commission and Sports Committee. He also suggested a town purchasing policy to be followed by those organizations.

Old Business:

- **Park & Ride Shelter** – The partition and the doors are in place. Benches will be installed soon.
- **Village Center** – The heat pumps are working well. P. Marsh recused himself from the Selectboard due to a conflict of interest. He asked that the agreement specify who is responsible for specific renovations. M. Norris noted that most lease agreements include a deposit, and asked to include a \$500 deposit in the agreement. The deposit would be refunded at the end of the lease if the property is in the same condition as when it was leased, normal wear and tear excepted. P. Marsh will discuss this with the lessee.

Agenda for Tuesday, February 10 meeting:

- Town Garage Advisory Committee
- Report on ongoing projects – shelter at Park and Ride and Village Center rental agreement
- Casella is cancelling garbage collection at the recycling center – discuss options for replacement

February meetings will be on the 10th and 24th.

Meeting adjourned at 8:00 pm.

Respectfully submitted,
Susan Jefferies