

Selectboard members present: Peter Marsh, Tony Porter, Susan Jefferies (Chair)  
Others present: Tom Estey, Keegan Tierney, Dan Dubenetsky

The meeting was called to order at 5:35 pm.

**Minutes:** P. Marsh moved to approve the minutes of the January 3, 2017 Selectboard meeting. T. Porter seconded. Voted and approved.

**Bills:** T. Porter moved to instruct the Treasurer to pay the bills as presented. P. Marsh seconded. Voted and approved.

**Road Foreman's Report:** T. Estey is working on the FEMA paperwork for Ben Roberts Road and requested a copy of the minutes approving Otter Creek Engineering. S. Jefferies will forward the minutes.

T. Estey and the Selectboard reviewed the Certificate of Highway Mileage noting there were no changes from the prior year. P. Marsh moved to approve the Certificate. T. Porter seconded. Voted and approved.

T. Porter discussed the section of Mason Hill North that property owners have asked to be thrown up. The Selectboard expects to schedule a hearing in the spring when the property owners are available.

**Visitors' Business:** Dan Dubenetsky (Town Moderator) attended the meeting to review a draft of the warning. The draft warning will be updated to include a request to establish a paving reserve fund with the initial deposit to the fund to come from the \$40,000 net expense included in the budget for paving.

**Mail:**

- The Selectboard received a memo from ACRPC regarding transfer of land owned by town school districts to newly consolidated school districts. Starksboro has a lease with Robinson Elementary School to use school land for six solar trackers owned by the town. The Selectboard will ask to review this with the School Board.
- Resignations have been received from the Town Service Officer and the Green Up Day Coordinator. In addition, there is an opening for an Assistant Health Officer. These positions are appointed by the Selectboard. Elected positions that are not filled at this time include Selectboard members, a town auditor and two constable position.

**Budget:** The budget will be increased to include an administrative assistant to provide support to the Selectboard and also to handle some administrative items at the town office. The Selectboard reviewed a draft of the Selectboard report. P. Marsh suggested adding an update regarding the purchase and sale agreement for land at the gravel pit. Agreed.

The Selectboard received a request from the Town Treasurer to remove the installment payment option for property taxes. The installments are not required, and payments are accepted by the Treasurer at any time. The Selectboard elected to leave the option in the warned article, and noted that an amendment can be proposed at town meeting to remove the installment option.

**New Business:** The Selectboard received a complaint about junk vehicles on a property in Starksboro. Enforcement is defined in the Zoning Regulations. The first step is a notification with 30 days to correct the problem. If the problem remains after 30 days, the Zoning Administrator can issue citations.

**Old Business:**

- **Class 4 Road and Trails Policy** – T. Porter will get a cost estimate for legal review from VLCT.

**Agenda Items for February 7, 2017:**

- Class 4 Roads and Trails Policy
- Town meeting preparation

Meetings for February will be on the 7<sup>th</sup> and 21<sup>st</sup>. There will be a special Selectboard meeting on Tuesday, January 24, 2017 at 5:00 pm in the town offices. The purpose of the meeting will be to finalize the budget and warning.

Meeting adjourned at 7:25 pm.

Respectfully submitted,  
Susan Jefferies