

Selectboard members present: Peter Marsh, Mathew Norris, Susan Jefferies (Chair)
Others present: Tom Estey, Kerry Kurt, Jake Hansen, Bill Coon, Marjorie Dickstein, Robert Turner

The meeting was called to order at 5:30 pm.

Minutes: M. Norris moved to approve the minutes of the January 19, 2016 meeting. P. Marsh seconded. Voted and approved. P. Marsh moved to approve the minutes of the January 26, 2016 meeting. M. Norris seconded. Voted and approved.

Bills: P. Marsh moved to instruct the Treasurer to pay the bills as presented. M. Norris seconded. Voted and approved.

Road Foreman's Report: T. Estey said that Russell Construction is pouring concrete at the new town garage and overhead door installation will begin Friday. M. Norris asked whether we had considered installing an automatic gate to limit access to the garage area. This is not included in the plans at this time. T. Estey also reported that the right of way for work on Ben Roberts Road is approved.

T. Estey presented the Annual Financial Plan – Town Highways and the Certificate of Compliance for Town Road and Bridge Standards and Network Inventory. Both documents were approved by the Selectboard.

Visitor's Business:

- **Listers' Office** – Jake Hansen discussed the ongoing problems with poor air quality and ventilation in the Listers' office. An air filter was put in the office several months ago that helps a bit, but did not completely solve the problem. There was discussion about possible solutions. P. Marsh will call a repairman to look at the office and propose a solution.

Mail:

- M. Norris moved to approve the annual phone system warranty with Selectronics. P. Marsh seconded. Voted and approved.

Old Business:

Land Sale Status: K. Kurt said that the survey is completed. S. Jefferies noted that the deadline for the agreement has passed and that we need to extend it. She suggested a deadline of 120 days after town meeting. There was discussion about the minutes from the January 26, 2016 meeting.

Town Garage Construction Update: Members of the Town Garage Advisory Committee joined the meeting to discuss possible additions to the contract.

- **Bollards** – There was discussion about the benefits/disadvantages of installing bollards at each bay to protect the building from damage. M. Dickstein said that she has never designed a building like this that did not include them. T. Estey said that we should follow the architect's specs or they wouldn't be strong enough for the large trucks. B. Coon moved to include bollards in the contract. R. Turner seconded. Approved at a cost of approximately \$12,000.

- **Painting/Cabinets/Shower Fixtures in Office Space** – The Committee asked to see specs and prices from Russell Construction to consider including these items in the contract. (These items were included in the original contract as “provided by owner”, so the town would have to install them after the contractor finished the building.)
- **Salt Shed** – There was discussion about whether a darker color for the salt shed wouldn’t allow enough light, and might be hotter in the summer. S. Jefferies and T. Estey will ask the supplier.
- **Other Items** – M. Dickstein noted that there could still be contingency issues during the mechanical installation, so it is important to keep a contingency fund available.

Agenda Items for Next Meeting:

- Garage construction update
- Follow up on special meeting with ACCT regarding past due property taxes

March meetings will be on the 8th and 22nd. These are the 2nd and 4th Tuesdays. (P. Marsh will not be available to attend on March 22.) There will be a special Selectboard meeting at 10:00 am on February 16. The agenda for this meeting will be to meet with representatives of Addison County Community Trust to discuss possible solutions for past due property taxes in Starksboro’s three trailer parks.

Town meeting day is February 27, 2016 and Australian ballot voting is March 1, 2016.

Meeting adjourned at 8:00 pm.

Respectfully submitted,
Susan Jefferies