

Selectboard members present: Peter Marsh, Mathew Norris, Susan Jefferies (Chair)
Others present: Tom Estey, Kerry Kurt

The meeting was called to order at 5:30 pm.

Minutes: P. Marsh moved to approve the minutes of the August 4, 2015 meeting. M. Norris seconded. Voted and approved. The Selectboard approved and signed the minutes of the Special School District Meeting.

Bills: M. Norris moved to instruct the Treasurer to pay the bills with one minor adjustment. P. Marsh seconded. Voted and approved.

Mail: The Selectboard approved the Town Highway Plan.

Road Foreman's Report: Tom Estey reviewed the FEMA requirements for reimbursement related to the culvert on Ben Roberts Road. He recommended that the Selectboard establish a list of pre-qualified vendors to be available for FEMA emergencies. He also asked that the Selectboard formally adopt a purchasing policy.

New Business:

- **Purchasing Policy** – S. Jefferies distributed a draft purchasing policy for review. M. Norris moved and P. Marsh seconded the approval of the Purchasing Policy.

Visitor's Business:

- **Purchase and Sale of Land at the Starksboro Gravel Pit** – Kerry Kurt requested that she have the same right of way used by the owners of the wood lot near the town gravel pit (Thacher and Olivia Hurd). She would like this to be added to the purchase agreement so she won't have to renegotiate with future Selectboards. She also requested that the town put in stakes indicating exactly where the new town garage and salt shed will be located. There was discussion about how much fill would have to be removed during excavation, and K. Kurt noted that she could use the fill on her property.

Executive Session: S. Jefferies moved to enter into executive session in accordance with 313 VSA (a)(2). T. Estey was asked to attend the executive session in accordance with 313 VSA (b). M. Norris seconded. Voted and approved. Executive session began at 6:32 pm and ended at 7:50 pm.

Town Garage: The Selectboard and Road Foreman reviewed the blueprints for the town garage.

Agenda Items for Next Meeting:

- Review of invoices for Community Center.
- Discussion about increasing the size of the Selectboard to five members

Meeting adjourned at 8:15 pm.

Respectfully submitted,
Susan Jefferies